

**MINUTES
CITY COUNCIL MEETING
MONDAY, JUNE 6, 2016**

CALL TO ORDER Mayor Shoals called the meeting to order at 6:30 p.m. in the City Hall Council Chambers, 154 South Eighth Street, Grover Beach, California.

MOMENT OF SILENCE

FLAG SALUTE The flag salute was led by Jerry Rioux, Executive Director, Housing Trust Fund.

ROLL CALL

City Council: Council Members Karen Bright, Barbara Nicolls, Mariam Shah, Mayor Pro Tem Jeff Lee, and Mayor John Shoals were present.

City Staff: Interim City Manager James Copsey, Assistant City Attorney David Hale, City Clerk Donna McMahon, Police Chief John Peters, Administrative Services Director Gayla Chapman, Community Development Director Bruce Buckingham, Public Works Director/City Engineer Greg Ray, and Parks & Recreation Program Director Kathy Petker were also present.

Also present was Fire Chief Steve Lieberman, Five Cities Fire Authority.

CLOSED SESSION ANNOUNCEMENTS

Assistant City Attorney Hale read the following announcement:

On Monday, May 16, 2016 after meeting in Closed Session regarding:

1. Conference with Real Property Negotiators
Pursuant to Government Code Section 54956.8
Property: APN 060-206-024 & 060-263-034
Agency negotiator: Interim City Manager Copsey
Negotiating party: County of San Luis Obispo
Under negotiation: Terms and conditions of potential lease.

the City Council reconvened into open session and announced there were no reportable actions taken.

AGENDA REVIEW

Action: Upon unanimous consensus, the Council adopted the agenda as presented.

PUBLIC COMMUNICATION The Mayor opened the floor to any member of the public for comment on items of interest which were within the jurisdiction of the City Council, but were not listed on the agenda.

- A. John Wysong, Grover Beach resident, expressed concerns regarding the management of local municipal services and street conditions.
- B. Sharon Brown, Grover Beach resident, encouraged residents to take the time to vote in the Presidential Primary Election on Tuesday, June 7, 2016.

PUBLIC HEARING

1. Consideration of Formal Adoption of the FY 17 Budget.

Mayor Shoals read the title to the foregoing item, declared the Public Hearing open, and deferred to staff for a report. Interim City Manager Copsey thanked Administrative Services Director Chapman and City staff for their combined efforts and assistance in preparing the proposed budget being presented this evening. He also thanked members of AGP, the City's contractor for video production services, for their assistance with installing the new large screen monitor in the Council Chambers/Emergency Operations Center. He then presented a brief overview of the proposed budget for the coming fiscal year.

Upon request, Fire Chief Lieberman presented a summary of accomplishments by the Five Cities Fire Authority and outlined the Authority's work plan and proposed budget for FY 17.

Discussion ensued, with staff responding to questions from the Council, regarding capital improvement projects, grant opportunities with regional partners for transportation-related projects, maintenance of City facilities, conducting a facilities audit and presenting repair/maintenance needs to the Council at a future meeting, and restrictions pursuant to the Quimby Act regarding park improvements. It was also noted that information on the proposed budget had been provided to the new City Manager, who was scheduled to commence employment with the City on June 15, 2016. Additional discussion was held regarding the number of projects contained in the FY 17 Work Program, staff resources, recruitment efforts to fill staff vacancies, expediting the development review process, fees, code enforcement, vehicle maintenance, and overtime costs in the Police Department, as well as future discussions to be held regarding the City's economic development strategy.

Mayor Shoals invited comments from those in the audience who wished to be heard on this matter.

The following persons spoke in support of their respective agency funding requests:

- Bob Kerwin, Chair, San Luis Obispo County Chapter of SCORE;
- Jerry Rioux, Executive Director, Housing Trust Fund; and
- Judith Bean, President/Chief Executive Officer, Arroyo Grande & Grover Beach Chamber of Commerce.

Additional funding requests were received from the following:

- Kara Ramirez, PTA President, Grover Heights Elementary School - for the school library;
- Karen Jones, Librarian, Grover Heights Elementary School - \$3,000 for the school library
- Sophia Sneed, 1st grade teacher, Grover Heights Elementary School - \$400 for yoga balls;
- Sharon Brown, Grover Beach resident - for repairing Golden West Park. She also requested and received information regarding proposed expenditures for the public improvements related to the Grover Beach Lodge and Conference Center Project; and
- Pam Obercamp, Grover Beach resident - for repairing Golden West Park.

There were no further public comments received at this time.

Recess: Upon unanimous consensus of the City Council, the meeting recessed at 8:36 p.m.
Reconvene: At 8:45 p.m., the meeting reconvened with all members of the City Council present.

Mayor Shoals announced that he would send a personal donation to Ms. Sneed towards the purchase of yoga balls for her 1st grade class at Grover Heights Elementary School and challenged his Council colleagues to do the same. He also stated that he had spoken with Ms. Ramirez, PTA President at Grover Heights Elementary School, during the meeting recess and that they had agreed for Mayor Shoals to assist Ms. Ramirez with applying for funding through PG&E's local community grants program. Therefore the two funding requests for Grover Heights Elementary School no longer required Council consideration.

Further Council discussion ensued, with staff responding to questions regarding the proposed FY 17 Budget.

Actions: Upon unanimous consensus,

- 1) The following direction was provided to staff regarding the proposed FY 17 Budget:
 - Add back the \$20,000 previously suggested be taken from Economic Development in order to accommodate funding increases for fire services, thus keeping the line item for Economic Development in General Management at \$25,000;
 - Add funding for the following four agency requests: \$5,000 for the Chamber of Commerce, with in-kind of \$2,500; \$5,000 for the San Luis Obispo County Economic Vitality Corporation; \$2,500 for the San Luis Obispo County Chapter of SCORE; and \$2,500 for San Luis Obispo NOOR Foundation;
 - Remove the \$21,912 for fire truck lease payments from the one-time funding list and move it to capital equipment funding (Fund 85, the ½ cent sales tax fund) to provide an ongoing revenue stream for this lease payment;
 - Add \$15,000 to the Police Department rather than using salary savings from unfilled positions; and
 - Allocate a total of \$250,000 for the Grover Beach Lodge Project Public Improvements, inclusive of the \$119,000 and \$85,000 already designated.

- 2) The following items were identified for future Council consideration and/or follow-up:
- Beach Boardwalk - Seek grant funds or San Luis Obispo Council of Governments (SLOCOG) funds for maintenance/repair;
 - City Facilities Needs Assessment;
 - Golden West Park - Staff to coordinate discussions with neighborhood residents regarding design/repair and return to Council for review and determination on additional funding, with the FY 17 Budget for this item to remain at \$50,000;
 - Oak Park Boulevard Project - Whether payment was received from Phillips 66;
 - Local Transportation Funding - Confirm FY 17 funding amount with SLOCOG;
 - City Council meeting broadcasts - Costs for video on demand and key indexing with the posted agenda;
 - City Purchasing and Request for Proposals Process - review the current process and policies;
 - Tree Policy;
 - Stone Soup Street Faire - Discuss with the Chamber of Commerce how the event could be revised to be more inclusive of existing businesses located on West Grand Avenue; and
 - Future Funding Requests from Outside Agencies - Establishing a deadline for non-profits/partner agencies to submit funding requests in advance of the City Council's budget hearing.
- 3) The City Council continued the Public Hearing to the regular City Council meeting of Monday, June 20, 2016.

CONSENT AGENDA

Brief discussion was held with additional information provided by staff regarding Consent Agenda Item No. 7. Mayor Shoals invited comments from those in the audience who wished to be heard on any matter listed on the Consent Agenda. No public comments were received at this time. It was moved by Mayor Pro Tem Lee and seconded by Council Member Shah to approve Consent Agenda Item Nos. 2, 3, 4, 5, 6, 7, and 8, as recommended. The motion carried on the following roll call vote:

AYES: Council Members Bright, Nicolls, Shah, Mayor Pro Tem Lee, and Mayor Shoals.
NOES: Council Members - None.
ABSENT: Council Members - None.
ABSTAIN: Council Members - None.

2. **Treasurer's Report for the Period May 11, 2016 through June 1, 2016.**
Action: Approved the Treasurer's Report as submitted.
3. **Treasurer's Report for the 2015 Streets Bond Account - \$5,000,000 (Measure K-14: Grover Beach Street Rehabilitation; Safety Improvement Bond Measure) for the Period May 11, 2016 through June 1, 2016.**
Action: Approved the Treasurer's Report as submitted.
4. **Treasurer's Report for the 2016 Streets Bond Account - \$8,000,000 (Measure K-14: Grover Beach Street Rehabilitation; Safety Improvement Bond Measure) for the Period May 11, 2016 through June 1, 2016.**
Action: Approved the Treasurer's Report as submitted.
5. **Minutes of the Regular City Council Meeting on May 2, 2016.**
Action: Approved the minutes as submitted.
6. **Resolutions for the 2016 General Municipal Election - Adopting Resolutions necessary to call a General Municipal Election and consolidate it with the County of San Luis Obispo.**
Action: 1) Adopted Resolution No. 16-41 calling and giving notice of a General Municipal Election; 2) adopted Resolution No. 16-42 requesting the City's General Municipal Election be consolidated with the Statewide General Election; and 3) adopted Resolution No. 16-43 adopting regulations pertaining to Candidate Statements.

Resolution No. 16-41: A Resolution of the City Council of the City of Grover Beach, California, Calling and Giving Notice of the Holding of a General Municipal Election to be Held on Tuesday, November 8, 2016, for the Election of Certain Officers as Required by the Provisions of the Laws of the State of California Relating to General Law Cities.

Resolution No. 16-42: A Resolution of the City Council of the City of Grover Beach, California, Requesting the Board of Supervisors of the County of San Luis Obispo to Consolidate a General Municipal Election to be Held on Tuesday, November 8, 2016, with the Statewide General Election to be Held on the Date Pursuant to Section 10403 of the Elections Code.

Resolution No. 16-43: A Resolution of the City Council of the City of Grover Beach, California, Adopting Regulations for Candidates for Elective Office Pertaining to Candidates Statements Submitted to the Voters at an Election.

7. **2015-3 Street Rehabilitation and Repair Project: Award of Construction Contract -** Awarding the contract to construct the 2015-3 Street Rehabilitation and Repair Project.
Action: 1) Adopted Resolution No. 16-44 awarding the 2015-3 Project Construction to American Asphalt South, Inc., in the amount of \$752,622.73; 2) authorized the City Manager to sign and affirm change orders to the project in amounts up to \$90,000; and 3) authorized the Mayor to execute the contract on behalf of the City.

Resolution No. 16-44: Resolution of the City Council of the City of Grover Beach, California, Authorizing Award of the Construction Contract for Capital Improvement Project No. 295-3, the 2015-3 Street Rehabilitation and Repair Project.

8. **Authorization to Enter into an Agreement with MNS Engineers, Inc., for Professional Services Associated with CIP 295-3, Street Rehabilitation and Repair Project -** Awarding the contract for construction management services for the 2015-3 Street Rehabilitation and Repair Project.
Action: 1) Adopted Resolution No. 16-45 authorizing the City to enter into a Professional Services Agreement with MNS Engineering, Inc., for construction management and materials testing associated with the 2015-3 Street Rehabilitation and Repair Project; and 2) authorized the Mayor to execute the agreement on behalf of the City.

Resolution No. 16-45: Resolution of the City Council of the City of Grover Beach, California, Authorizing the City to Enter into a Professional Services Agreement with MNS Engineers, Inc., to Provide Construction Management Services Associated with the Construction of CIP 295-3 Street Rehabilitation and Repair Project.

REGULAR BUSINESS

9. **Consideration of Authorizing the Establishment of a Police Officer Hiring Incentive Program.**

Mayor Shoals read the title to the foregoing item and deferred to staff for a report. Police Chief Peters briefly described the proposal to establish a Hiring Incentive Program in order to be more competitive with other law enforcement agencies recruiting qualified police officer candidates. Chief Peters and Assistant City Attorney Hale then responded to questions from the Council.

Discussion ensued regarding the proposed program; incentive programs offered at other law enforcement agencies; costs; and whether a similar program could be applied to recruitment efforts for other staff vacancies. Additional discussion was held on eliminating the incentive option of vacation and sick leave credit upon hire, and requiring Council authorization to appropriate funding for the Hiring Incentive Program in the future.

Mayor Shoals invited comments from those in the audience who wished to be heard on this matter. No public comments were received at this time.

Action: Upon consensus of the City Council, the draft Resolution was amended to: 1) include a pay incentive for Lateral Police Officers and Police Officer Academy Graduates, payable incrementally upon hire and then upon successful completion of probation; 2) eliminate the proposed option to offer additional hours of vacation and sick leave credit; and 3) stipulate that future funding for the program would require Council action to authorize the funds. It was moved by Mayor Pro Tem Lee and seconded by Council Member Bright to adopt Resolution No. 16-46, as amended, establishing a Police Officer Hiring Incentive Program. The motion carried on the following roll call vote:

AYES: Council Members Bright, Nicolls, Shah, Mayor Pro Tem Lee, and Mayor Shoals.
NOES: Council Members - None.
ABSENT: Council Members - None.
ABSTAIN: Council Members - None.

Resolution No. 16-46: Resolution of the City Council of the City of Grover Beach, California Approving the Establishment of a Police Officer Hiring Incentive Program.

PULLED CONSENT AGENDA ITEMS

None at this time.

COUNCIL COMMITTEE REPORTS

Council Member Bright stated that she had no committee reports at this time.

Mayor Pro Tem Lee announced that he would be serving as Chair of the Integrated Waste Management Authority as of July 2016. He then reported on meetings of the Economic Vitality Corporation and Zone Three Advisory Committee.

Council Member Nicolls reported on meetings of the Community Action Partnership of San Luis Obispo County and the San Luis Obispo County Water Resources Advisory Committee.

Council Member Shah reported on the meeting for Visit San Luis Obispo County.

11:00 p.m. Rule: At 10:50 p.m., it was moved by Mayor Pro Tem Lee and seconded by Mayor Shoals to continue the meeting past 11:00 p.m. The motion carried on the following roll call vote:

AYES: Council Members Bright, Nicolls, Shah, Mayor Pro Tem Lee, and Mayor Shoals.
NOES: Council Members - None.
ABSENT: Council Members - None.
ABSTAIN: Council Members - None.

Council Member Shah continued her Council Committee Reports regarding meetings of the Homeless Services Oversight Council, efforts to host a South County MASH event, and efforts by SLO Housing Connection to survey and establish a count of the homeless.

Mayor Shoals reported on meetings of the Five Cities Fire Authority, South San Luis Obispo County Sanitation District, San Luis Obispo Council of Governments, and the San Luis Obispo Regional Transit Authority. He also noted that the Council was scheduled to receive a presentation in July regarding scheduled changes to bus routes in the South County area.

COUNCIL COMMUNICATIONS

- A. Mayor Pro Tem Lee reminded residents to vote in the Presidential Primary Election on Tuesday, June 7, 2016; described information recently posted on the website for the Five Cities Homeless Coalition; and announced that Grover Beach resident Anita Shower was being honored at the next Board of Supervisors meeting for her service to the community.
- B. Council Member Shah, as a member of Grover Heights PTA, offered to deliver donations towards the purchase of yoga balls for Mrs. Sneed's 1st grade class, as discussed earlier in the meeting during the FY 17 Budget hearing.

- C. Mayor Shoals announced that he would forward a copy of the talking points regarding the San Luis Obispo Council of Governments Investment Plan to the Interim City Manager for distribution to the rest of the Council. He also commented on a communication received from Susan Farrar, a Grover Beach resident, regarding a corner ramp at South 12th Street and Seabright Avenue. Additionally, Mayor Shoals noted comments he'd received from residents and developers regarding the City's development review process. He requested Council consensus to schedule a discussion on this matter.

Action: Upon consensus of the City Council, future Council discussion would be scheduled regarding: 1) street maintenance work involving corner ramps, pedestrian safety, and safe routes to school; and 2) the development review process - best practices, bench marking, streamlining opportunities, potentially forming a subcommittee to review current procedures, and inviting residents and/or members of the development community for input.

CITY MANAGER'S REPORTS AND COMMENTS

Interim City Manager Copsey announced that his last day at City Hall serving as the City's Interim City Manager would be Friday, June 10, 2016. He also confirmed that the incoming City Manager was aware of his departure plans. Interim City Manager Copsey thanked the Council for the opportunity to serve the City and the community in this interim capacity.

Each member of the City Council thanked Mr. Copsey and praised him for his service to the community and the City.

CITY ATTORNEY'S REPORTS AND COMMENTS

None at this time.

CLOSED SESSION

None at this time.

ADJOURNMENT

There being no further business to come before the City Council, Mayor Shoals adjourned the meeting at 11:21 p.m.

/s/ JOHN P. SHOALS, MAYOR

Attest:

/s/ DONNA L. McMAHON, CITY CLERK
(Approved at CC Mtg 08/15/2016)