

**MINUTES
CITY COUNCIL MEETING
MONDAY, OCTOBER 17, 2016**

CALL TO ORDER Mayor Shoals called the meeting to order at 6:30 p.m. in the City Hall Council Chambers, 154 South Eighth Street, Grover Beach, California.

MOMENT OF SILENCE

FLAG SALUTE The flag salute was led by Steve Ortega, an 11-year-old, 6th grade student at Grover Heights Elementary School.

ROLL CALL

City Council: Council Members Karen Bright, Barbara Nicolls, Mariam Shah, Mayor Pro Tem Jeff Lee, and Mayor John Shoals were present.

City Staff: City Manager Matthew Bronson, City Attorney David Hale, City Clerk Donna McMahon, Acting Police Chief/Commander Tim Miller, Administrative Services Director Gayla Chapman, Community Development Director Bruce Buckingham, Public Works Director/City Engineer Greg Ray, Parks & Recreation Program Director Kathy Petker, and Police Officers Matthew Goodman and Hilary Napier were also present.

Also present was Fire Chief Steve Lieberman, Five Cities Fire Authority.

CLOSED SESSION ANNOUNCEMENTS

City Attorney Hale read the following announcement:

On Monday, October 3, 2016 after meeting in Closed Session regarding:

1. Public Employee Performance Evaluation
Pursuant to Government Code Section 54957
Employee: City Manager

the City Council reconvened into open session and announced there were no reportable actions taken.

AGENDA REVIEW

Action: Upon unanimous consensus, the Council adopted the agenda as presented.

CEREMONIAL CALENDAR

1. **Proclamation Declaring October 16 - 22, 2016 as "Freedom from Workplace Bullies Week".**

Council Member Shah read the proclamation into the record and it was noted that there was no representative scheduled to receive it.

2. **Proclamation Declaring the Week of October 23 - 31, 2016 as "Red Ribbon Week".**

Council Member Bright read and presented the Proclamation to Acting Police Chief/Commander Miller.

3. **Police Officer Recognitions - Police Officer Hilary Napier, Recipient of Life Saving Award; and Police Officer Matthew Goodman, Recipient of MADD Award and Police Department Award.**

Acting Police Chief/Commander Miller presented Police Officer Hilary Napier with the Police Department's Life Saving Award and commended her for administering cardiopulmonary resuscitation (CPR) to an unresponsive individual until medical personnel arrived on scene. He then commended Police Officer Matthew Goodman for receiving the 2016 Mothers Against Drunk Driving Award.

PUBLIC COMMUNICATIONS The Mayor opened the floor to any member of the public for comment on items of interest which were within the jurisdiction of the City Council, but were not listed on the agenda.

- A. Andrea Seastrand, Grover Beach resident and President of the Central Coast Taxpayers Association, expressed concerns whether public funds had been used to publish campaign literature advocating support for the countywide half-cent sales tax measure, Measure J-16: the Self Help Local Transportation Tax, on the November 8, 2016 ballot.
- B. Pam Obercamp, resident of the Golden West senior development, Grover Beach, expressed concerns regarding the condition of Golden West Park. She requested and received a brief update from staff on the City's plans to conduct a community meeting with residents in the vicinity of Golden West Park to discuss the park's maintenance needs and prioritizing the repairs.

PUBLIC HEARING

None at this time.

CONSENT AGENDA

Prior to consideration of the Consent Agenda, Item Nos. 8 and 9 were pulled pursuant to the request of Mayor Pro Tem Lee. Upon unanimous consensus, the Council approved Consent Agenda Item Nos. 4, 5, 6, and 7, as recommended.

4. **Treasurer's Report for the Period September 28, 2016 - October 11, 2016.**
Action: Approved the Treasurer's Report as submitted.
5. **Treasurer's Report for the 2015 Streets Bond Account - \$5,000,000 (Measure K-14: Grover Beach Street Rehabilitation; Safety Improvement Bond Measure) for the Period September 28, 2016 - October 11, 2016.**
Action: Approved the Treasurer's Report as submitted.
6. **Treasurer's Report for the 2016 Streets Bond Account - \$8,000,000 (Measure K-14: Grover Beach Street Rehabilitation; Safety Improvement Bond Measure) for the Period September 28, 2016 - October 11, 2016.**
Action: Approved the Treasurer's Report as submitted.
7. **Minutes of the City Council Meetings on August 1, 2016 and August 15, 2016.**
Action: Approved the minutes as submitted.

ORDER OF THE DAY: Upon consensus of the City Council, the Order of the Day was amended to consider pulled Consent Agenda Item No. 8 at this time.

8. Final Acceptance of the 2015-2 Street Rehabilitation and Repair Project (CIP 2295-2).

Upon request, staff responded to questions regarding the work that had been completed and the installation of sidewalk corner access ramps.

Mayor Shoals invited comments from those in the audience who wished to be heard on this matter. There were no public comments received at this time.

Action: It was moved by Mayor Pro Tem Lee and seconded by Council Member Bright to: 1) adopt Resolution No. 16-77 formally accepting the 2015-2 Street Rehabilitation and Repair Project (CIP 2295-2); and 2) authorize staff to send the Notice of Completion to CalPortland Construction. The motion carried on the following roll call vote:

AYES: Council Members Bright, Nicolls, Shah, Mayor Pro Tem Lee, and Mayor Shoals.
NOES: Council Members - None.
ABSENT: Council Members - None.
ABSTAIN: Council Members - None.

Resolution No. 16-77: A Resolution of the City Council of the City of Grover Beach, California, Formally Accepting the 2015-2 Street Rehabilitation and Repair Project (CIP 2295-2).

ORDER OF THE DAY: At this time, the Order of the Day resumed to the agenda as posted.

THE GROVER BEACH CITY COUNCIL IN ITS CAPACITY AS THE SUCCESSOR AGENCY TO THE DISSOLVED GROVER BEACH IMPROVEMENT AGENCY.

Prior to discussion of Agenda Item No. 10, Council Member Nicolls declared a conflict of interest stating that she was a member of the Board of Directors for HomeShare SLO. She then stepped down from the dais and left the Council Chambers.

10. Funding Request From HomeShare SLO.

Mayor Shoals read the title to the foregoing item and deferred to staff for a report. City Manager Bronson provided an overview of the non-profit organization's funding request to start a local program that would assist individuals seeking affordable housing through home sharing. Staff then responded to questions from the Council.

Mayor Shoals invited comments from those in the audience who wished to be heard on this matter.

The following persons spoke in support of the request for funding:

- Anne Wyatt, Program Coordinator, HomeShare SLO; and
- Martin Meltz, Pismo Beach resident and volunteer for HomeShare SLO.

There were no further public comments received at this time.

Brief discussion was held, with Ms. Wyatt responding to questions regarding the organization's operations, budget, funding requests submitted to other government agencies as well as private sources, and outreach efforts. Discussion was also held on other affordable housing programs recently funded through the Community Development Block Grant Program, and the normal procedure for considering funding requests from outside organizations and agencies during the Council's annual review of the proposed budget. Discussion then focused on reducing the amount of initial financial support to HomeShare SLO from \$7,000 to \$5,000 and re-evaluating the program the following year.

Council Member Shah spoke in support of allocating \$7,000 to HomeShare SLO.

Action: It was moved by Mayor Pro Tem Lee and seconded by Council Member Bright to adopt Resolution No. SA-16-03, as amended, allocating \$5,000 to the HomeShare SLO Program. The motion carried on the following roll call vote:

AYES: Council Members Bright, Mayor Pro Tem Lee, and Mayor Shoals.
NOES: Council Member Shah.
ABSENT: Council Members - None.
ABSTAIN: Council Members - None.
RECUSED: Council Member Nicolls (due to a conflict of interest)

Resolution No. SA-16-03: A Resolution of the City Council of the City of Grover Beach, Sitting as the Successor Housing Agency, Appropriating \$5,000 to the Homeshare SLO Program.

At this time Council Member Nicolls returned to the dais.

REGULAR BUSINESS

11. Introduction and First Reading of Ordinance to Adopt the 2016 California Building Codes, 2015 International Property Maintenance Code, and Other State Mandated Codes and Resolution Establishing the Findings and Substantial Evidence Supporting Local Code Amendments.

Mayor Shoals read the title to the foregoing item and deferred to staff for a report. Community Development Director Buckingham provided an overview of the state mandate to update the building and construction codes for all cities and counties throughout California every three years. He outlined the specific codes required to be adopted, noted an additional recommended code being recommended for adoption to assist with building and fire inspections, and described other minor amendments to be compatible with specific local conditions. He concluded his presentation noting minor typographical corrections to

the draft ordinance, stating the word “and” would be replaced with the word “or” in several places in the section regarding fire sprinklers. Community Development Director Buckingham then responded to questions from the Council.

Mayor Shoals invited comments from those in the audience who wished to be heard on this matter. No public comments were received at this time.

Action: It was moved by Mayor Pro Tem Lee and seconded by Council Member Bright to:

- 1) Adopt Resolution No. 16-78 setting forth the pertinent findings and substantial evidence required by the California Health and Safety Code to support local code amendments;
- 2) Conduct first reading, by title only, of Ordinance No. 16-04 to amend Grover Beach Municipal Code Article VIII Building Regulations to adopt the 2016 California Building Codes, the 2015 International Property Maintenance Code, and expedited permit processing for residential rooftop solar and electrical vehicle charging stations; and
- 3) Schedule second reading and adoption of Ordinance No. 16-04 at the regular City Council meeting on Monday, November 21, 2016. The motion carried on the following roll call vote:

AYES: Council Members Bright, Nicolls, Shah, Mayor Pro Tem Lee, and Mayor Shoals.

NOES: Council Members - None.

ABSENT: Council Members - None.

ABSTAIN: Council Members - None.

Resolution No. 16-78: A Resolution of the City Council of the City of Grover Beach, Adopting Legislative Findings Supporting Amendments and Changes to the California Building Standards Code Pursuant to Health and Safety Code Sections 17958.5, 17958.7 and 18941.5.

Ordinance No. 16-04: An Ordinance of the City Council of the City of Grover Beach Amending Article VIII of the Grover Beach Municipal Code Adopting by Reference the 2016 California Building Standards Administrative Code, 2016 California Building Code, 2016 California Residential Code, 2016 California Electrical Code, 2016 California Mechanical Code, 2016 California Plumbing Code, 2016 California Energy Code, 2016 California Historical Building Code, 2016 California Fire Code, 2016 California Existing Building Code, 2016 California Green Building Standards Code, 2016 California Reference Standards Code; the 2015 International Property Maintenance Code; and Other State Mandates. (*First Reading only.*)

12. Identification of Streets for 2017 Street Rehabilitation and Repair Project.

Mayor Shoals read the title to the foregoing item and deferred to staff for a report. Public Works Director/City Engineer Ray provided an overview of the three phases of maintenance and repair work completed on 84 city blocks or approximately 20% of all local residential streets over the past three years and reviewed the list of streets currently in design for the fourth phase of street improvements. He then outlined options to consider that would assist with the selection of streets for the next bond issuance in 2017 and described several alternatives for selecting consultants to assist with the design of street and other capital improvement projects. He then responded to questions from the Council.

Brief discussion was held on services being provided by consulting firms and data being collected out in the field that impacted construction.

Mayor Shoals invited comments from those in the audience who wished to be heard on this matter. No public comments were received at this time.

Further discussion was held on the options to further refine the street maintenance and repair program to improve efficiencies, reduce the time period between street construction projects, and potential factors to consider during the process for selecting the next set of streets to be improved.

Action: Upon consensus of the City Council, the following direction was provided for the selection of streets for the next bond issue in 2017:

- 1) Include factors such as: Pavement Condition Index (PCI), neighborhood access, school access, complete street segments, and fire and emergency response;
- 2) Include streets such as: 1st Street (Atlantic City Avenue to Front Street), Carmelde Lane, North 8th Street (from West Grand Avenue to Atlantic City Avenue), 10th Street, Atlantic City Avenue, Longbranch Avenue, Seabright Avenue, Ocean View (west of 4th Street), Rockaway Avenue (from 4th Street to 11th Street), and 11th Street (from West Grand Avenue to Grover Beach Elementary School); and
- 3) Use alternative contracting methods to increase the pace of completing maintenance and repairs on residential streets.

PULLED CONSENT AGENDA ITEMS

Consent Agenda Item No. 8 was considered earlier in the meeting.

Prior to discussion of Consent Agenda Item No. 9, Mayor Shoals and Council Member Nicolls declared conflicts of interest due to their appointments on the Board of Directors for the South San Luis Obispo County Sanitation District. They both stepped down from the dais and left the Council Chambers.

9. Consideration of an Agreement to Provide Billing Services to the South San Luis Obispo County Sanitation District.

Mayor Pro Tem Lee read the title to the foregoing item and deferred to staff for a report. Upon request, Administrative Services Director Chapman provided an overview of the request to formalize the ongoing arrangement between the City and the Sanitation District that would have the City continue providing billing services for Sanitation District account holders located within Grover Beach.

Mayor Pro Tem Lee invited comments from those in the audience who wished to be heard on this matter. No public comments were received at this time.

Action: It was moved by Council Member Bright and seconded by Council Member Shah to: 1) approve the Agreement for billing services; and 2) authorize the Mayor Pro Tem to execute the agreement on behalf of the City. The motion carried on the following roll call vote:

AYES: Council Members Bright, Shah, and Mayor Pro Tem Lee.
NOES: Council Member - None.
ABSENT: Council Members - None.
ABSTAIN: Council Members - None.
RECUSED: Council Member Nicolls and Mayor Shoals (due to conflicts of interest)

At this time Mayor Shoals and Council Member Nicolls returned to the dais.

COUNCIL COMMITTEE REPORTS

Council Member Bright stated that she had no committee reports at this time.

Mayor Pro Tem Lee reported on the meeting of the Integrated Waste Management Authority.

Council Member Nicolls stated that she had no committee reports at this time.

Council Member Shah reported on the meetings of the Arroyo Grande & Grover Beach Chamber of Commerce, the Housing Trust Fund, and Visit San Luis Obispo County.

Mayor Shoals reported on the meeting of the San Luis Obispo Council of Governments.

COUNCIL COMMUNICATIONS

- A. Mayor Pro Tem Lee requested and received a brief update from staff regarding contracts being drafted relative to the Municipal Broadband Network Project. It was noted that the matter was tentatively scheduled for Council consideration on November 21, 2016.
- B. Council Member Shah expressed concerns that the Grover Beach Community Library was no longer referenced on the website for the San Luis Obispo County Library system.

After brief Council discussion, Council Member Shah confirmed that she would inquire with the Board of Directors for the Grover Beach Community Library whether the Board was interested in having the City Council raise this concern with the County.

Council Member Shah then announced details of the Chemistry of Cocktails event to benefit the Exploration Station.

- C. Mayor Shoals commented on local businesses that had benefitted from the high number of visitors attending The Race of Gentlemen (TROG) event that was held over the weekend on State beach property.

CITY MANAGER'S REPORTS AND COMMENTS

City Manager Bronson briefly described the following:

- *Events held in partnership with California Polytechnic State University* - a Youth Basketball Clinic with the Cal Poly Women's Basketball Team, and Make A Difference Day that involved light maintenance and general cleanup of facilities and grounds at two city parks;
- *Halloween events sponsored by the City* - Halloween Carved Pumpkin Contest at Ramona Garden Park on the evening of October 28, 2016, and a Halloween Open House at City Hall on the afternoon of October 31, 2016; and
- *Pismo Beach Regional Groundwater Sustainability Project* - meetings held over the past few months on a collaborative and regional effort to discuss taking recycled water, treating it, and injecting it back into the groundwater.

He then requested and received Council comments on the following:

- *Visit SLO Travel Guide* - the City was notified of an opportunity to purchase a half-page ad for the next publication of the annual travel guide. Brief discussion was held on economic development and marketing.

Upon consensus of the Council, direction was provided for staff to present the Council with sample ads for other cities from previous travel guides.

- *Active Shooter Exercise* - whether there was interest in conducting a local active shooter exercise that included a component on the role of elected officials, similar to the exercises discussed at the recent League of California Cities Annual Conference.

Upon consensus of the Council, direction was provided for staff to schedule future City Council consideration on the broader scope of emergency preparedness training and the role of elected officials.

CITY ATTORNEY'S REPORTS AND COMMENTS

City Attorney Hale provided a brief status update on ordinances being drafted for future Council consideration regarding land use and regulatory requirements related to commercial cannabis.

CLOSED SESSION

None at this time.

ADJOURNMENT

There being no further business to come before the City Council, Mayor Shoals adjourned the meeting at 9:31 p.m.

/s/ JOHN P. SHOALS, MAYOR

Attest:

/s/ DONNA L. McMAHON, CITY CLERK
(Approved at CC Mtg 12/05/2016)