

**MINUTES  
CITY COUNCIL MEETING  
MONDAY, JUNE 4, 2018**

**CALL TO ORDER** Mayor Shoals called the meeting to order at 6:00 p.m. in the City Hall Council Chamber, 154 South Eighth Street, Grover Beach, California.

**MOMENT OF SILENCE**

**FLAG SALUTE** The flag salute was led by Walter Martinez, a 12-year-old, 6<sup>th</sup> grade student at Fairgrove Elementary School.

**ROLL CALL**

City Council: Council Members Barbara Nicolls, Debbie Peterson, Mariam Shah, Mayor Pro Tem Jeff Lee, and Mayor John Shoals were present.

City Staff: City Manager Matthew Bronson, City Attorney David Hale, City Clerk Donna McMahon, Police Chief John Peters, Administrative Services Director Gayla Chapman, Community Development Director Bruce Buckingham, Public Works Director/City Engineer Greg Ray, and Parks & Recreation Program Director Kathy Petker were also present.

Also present were Fire Chief Steve Lieberman, Five Cities Fire Authority, and President/CEO Jocelyn Brennan, Arroyo Grande & Grover Beach Chambers of Commerce.

**CLOSED SESSION ANNOUNCEMENTS**

None at this time.

**AGENDA REVIEW**

**Action:** Upon unanimous consensus, the Council adopted the agenda as presented.

**CEREMONIAL CALENDAR**

None at this time.

**PRESENTATIONS**

**1. Stone Soup Festival Overview by the Chamber of Commerce.**

Jocelyn Brennan, President/CEO, Arroyo Grande & Grover Beach Chambers of Commerce, presented an overview of the revised format for the two-day festival now to be called, the "Stone Soup Music Festival, Food & Street Fair" to be held August 25-26, 2018 at Ramona Garden Park and the surrounding areas.

**PUBLIC COMMUNICATIONS** The Mayor opened the floor to any member of the public for comment on items of interest which were within the jurisdiction of the City Council, but were not listed on the agenda.

- A. Karen Walsh, announced details and distributed information on an open house and ribbon cutting event for The Haven at Pismo, a detox and residential treatment center.
- B. John Wysong, Grover Beach resident, expressed concerns regarding the quality of street sweeping services. He also requested the City to post additional truck route signs to protect recently paved residential streets.

No further public comments were received at this time.

**CONSENT AGENDA**

Prior to consideration of the Consent Agenda, the following amendments were requested:  
a) Consent Agenda Item No. 6: adding one year to each record series listed for the Administrative

Services Department on Exhibit A to the resolution to correct the typographical error; and b) Consent Agenda Item No. 7: deleting paragraphs two and three in the draft resolution as they were deemed unnecessary. Upon request from the Council, City Manager Bronson provided a brief overview regarding Consent Agenda Item No. 8 and responded to questions from the Council.

Mayor Shoals invited public comment on any item on the Consent Agenda. No public comments were received at this time.

**Action:** It was moved by Mayor Pro Tem Lee and seconded by Council Member Nicolls to approve Consent Agenda Item Nos. 2, 3, 4, 5, 6, 7, and 8 and to amend Consent Agenda Item Nos. 6 and 7 as requested. The motion carried on the following roll call vote:

AYES: Council Members Nicolls, Peterson, Shah, Mayor Pro Tem Lee, and Mayor Shoals.  
NOES: Council Members - None.  
ABSENT: Council Members - None.  
ABSTAIN: Council Members - None.

**2. Treasurer's Report for the Period May 11, 2018 – May 25, 2018.**

**Action:** Approved the Treasurer's Report as submitted.

**3. Treasurer's Report for the 2016 Streets Bond Account - \$8,000,000 (Measure K-14: Grover Beach Street Rehabilitation; Safety Improvement Bond Measure) for the Period May 11, 2018 – May 25, 2018.**

**Action:** Approved the Treasurer's Report as submitted.

**4. Treasurer's Report for the 2017 Streets Bond Account - \$15,000,000 (Measure K 14: Grover Beach Street Rehabilitation; Safety Improvement Bond Measure) for the Period May 11, 2018 – May 25, 2018.**

**Action:** Approved the Treasurer's Report as submitted.

**5. Resolutions for the 2018 General Municipal Election for the Election of Certain Officers of the City.**

**Action:** 1) Adopted Resolution No. 18-45 calling and giving notice of a General Municipal Election to be held on November 6, 2018 for the election of certain officers of the City; 2) adopted Resolution No. 18-46 requesting the County Board of Supervisors to consolidate the City's General Municipal Election with the Statewide General Election; and 3) adopted Resolution No. 18-47 adopting regulations for candidates governing submittal of a Candidate's Statement.

**Resolution No. 18-45: A Resolution of the City Council of the City of Grover Beach, California, Calling for the Holding of a General Municipal Election to be held on Tuesday, November 6, 2018 for the Election of Certain Officers as Required by the Provisions of the Laws of the State of California relating to General Law Cities.**

**Resolution No. 18-46: A Resolution of the City Council of the City of Grover Beach, California, Requesting the Board of Supervisors of the County of San Luis Obispo to Consolidate a General Municipal Election to be held on Tuesday, November 6, 2018, with the Statewide General Election to be held on the Date Pursuant To Section 10403 of the Elections Code.**

**Resolution No. 18-47: A Resolution of the City Council of the City of Grover Beach, California, Adopting Regulations for Candidates for Elective Office Pertaining to Candidates Statements Submitted to the Voters at an Election to be held on Tuesday, November 6, 2018.**

**6. Records Destruction Authorization.**

**Action:** Adopted Resolution No. 18-48, as amended in Exhibit A, paragraphs A, B, C, D, E, and F, correcting the calendar dates of each record series by moving them forward one year, and authorizing the destruction of certain Administrative Services, Community Development, and Public Works Department records .

**Resolution 18-48: Resolution of the City Council of the City of Grover Beach, California, accepting the Administrative Services, Community Development, and Public Works Departments Recommendations for Records Destruction.**

**7. Traffic Improvements at Trouville Avenue and South 16th Street.**

**Action:** Adopted Resolution No. 18-49, as amended, approving installation of all-way stop control at the intersection of South 16th Street and Trouville Avenue and deleting paragraphs two and three in the draft resolution.

**Resolution No. 18-49: Resolution of the City Council of the City of Grover Beach, California, Approving the Installation of All-Way Stop Control at the Intersection of South 16th Street and Trouville Avenue.**

**8. Development Review Study Implementation Plan - Review of the implementation plan developed for carrying out recommendations from the development review study completed by Zucker Systems to improve the development review process for both customers and the City.**

**Action:** Approved the implementation plan for carrying out the recommendations in the development review study.

**PUBLIC HEARING**

**9. Proposed 2018-2019 Budget and 2018-2023 Capital Improvement Program.**

Mayor Shoals read the title to the foregoing item, declared the Public Hearing open, and deferred to staff for a report. Referencing a PowerPoint presentation, City Manager Bronson outlined significant accomplishments achieved over the past fiscal year, noted the City's solid financial condition and long-term positive fiscal outlook, and described the overall approach for the proposed budget. He also outlined several challenges that could impact the City's financial position that suggested allocating resources to focus on one-time needs and targeted service changes rather than the broader expansion of programs, services, and operating costs.

Extensive discussion ensued regarding the proposed budget with staff responding to questions from the Council regarding proposed expenditures, estimated revenues, current and planned capital improvement projects, the temporary use of reserves for a projected budget gap over the next one to two years, short- and long-term financial trends, and proposed revenue measures to be scheduled for Council consideration later in the month.

**Recess:** Upon consensus of the City Council, the meeting recessed at 7:32 pm.

**Reconvene:** At 7:47 pm, the meeting reconvened with all Council Members present.

Discussion continued on the proposed budget.

**Action:** Upon consensus of the City Council, the following direction was provided:

**Major City Goals Work Programs:**

- *Reserves:* reaffirmed the policy for reserves to equal 20% of operating expenditures;
- *Assessed Valuation:* confirmed assumption of 4.25% in property tax revenue;
- *Major City Goals Work Program:* confirmed amounts for proposed financial resources for facility improvements to the Fire station and the Police vehicle leasing program for a total 2018-19 General Fund Funding Source amount of \$343,000;
- *Central Coast Blue water recycling project* - to be scheduled for discussion at the next City Council meeting;
- *Economic Development:* allocated an additional \$5,000 for re-branding/marketing and \$15,000 for business development and marketing;
- *Streets Rehabilitation & Related Infrastructure:* allocated an additional \$50,000 for sidewalks and seek alternative funding sources other than General Fund monies; and
- *Development Review:* to be scheduled for City Council discussion regarding temporary sign regulations.

Additional direction was provided regarding:

- *Affordable Housing*: to be scheduled for City Council discussion on different opportunities and funding options;
- *Post Office Parking Lot*: proceed with preparing a modified design of parking lot improvements and temporary repairs to the portion of the lot utilized by vehicles parked nearest to the post office, and pursue more comprehensive repairs in the future that will require financial commitments from business property owners who own the majority of the parking lot; and
- *Train Station Expansion Project*: pursue additional funding from outside sources for this regional project. It was noted that meetings of the San Luis Obispo Council of Governments was scheduled for later that same week and the meeting of the LOSSAN (Los Angeles - San Diego - San Luis Obispo) Rail Corridor Agency was scheduled for Monday, June 18, 2018. The next regular City Council meeting was therefore being rescheduled to Tuesday, June 19, 2018 with a special meeting scheduled for further consideration and adoption of the FY 2018-19 budget, if necessary.

**REGULAR BUSINESS**

**10. Executive Management and Management and Confidential Employee Compensation Resolutions.**

Mayor Shoals read the title to the foregoing item and deferred to staff for a report. City Manager Bronson noted that, pursuant to state law effective in 2012, compensation for executive level employees required an oral report and was therefore scheduled on the meeting agenda as a “business” item. He provided a brief overview of proposed compensation and benefit adjustments with employees in the two unrepresented labor groups of Executive Directors and Management & Confidential employees effective July 1 for the three-year period from July 1, 2018 to June 30, 2021. Additionally, given fiscal constraints the only change being recommended was limited to a 2% cost of living adjustment for both employee groups for each of the next three years.

Mayor Shoals invited comments from those in the audience who wished to be heard on this matter. No public comments were received at this time.

**Action:** It was moved by Mayor Pro Tem Lee and seconded by Council Member Peterson to adopt Resolution No. 18-50 amending the Classification and Compensation Plan for Executive Management employees and adopt Resolution No. 18-51 amending the Classification and Compensation Plan for Management and Confidential employees. The motion carried on the following roll call vote:

AYES: Council Members Nicolls, Peterson, Shah, Mayor Pro Tem Lee, and Mayor Shoals.

NOES: Council Members - None.

ABSENT: Council Members - None.

ABSTAIN: Council Members - None.

**Resolution No. 18-50: A Resolution of the City Council of the City of Grover Beach, California, Approving the Proposed Adjustments with Executive Management Employees and Amending the Compensation and Benefits Structure for the Period July 1, 2018 through June 30, 2021.**

**Resolution No. 18-51: A Resolution of the City Council of the City of Grover Beach, California, Approving the Proposed Adjustments with Management & Confidential Employees and Amending the Compensation and Benefit Structure for the Period July 1, 2018 through June 30, 2021.**

**11. Five Cities Fire Authority Memorandum of Agreement and General Counsel Conflict Waiver.**

Mayor Shoals read the title to the foregoing item and deferred to staff for a report. City Manager Bronson provided an overview of a proposed amendment to the Memorandum of Agreement with the City of Arroyo Grande and the Oceano Community Services District to

address significant staffing and fire service level challenges. He noted the agreement outlined the process and timeline for implementing revisions to the Joint Powers Authority agreement including a revised funding formula, and provided options for withdrawal or termination if agencies could not agree to the proposed changes. Additionally, the Council was requested to consider formally approving legal representation by the same legal counsel representing the Five Cities Fire Authority.

Brief discussion was held regarding the proposed amendments and the General Counsel Conflict Waiver, with City Manager Bronson, Fire Chief Lieberman, and City Attorney Hale responding to questions from the Council.

Mayor Shoals invited comments from those in the audience who wished to be heard on this matter. No public comments were received at this time.

**Action:** It was moved by Council Member Nicolls and seconded by Mayor Pro Tem Lee to adopt Resolution No. 18-52 approving the Memorandum of Agreement amending the Five Cities Fire Authority Joint Exercise of Powers Agreement and the General Counsel Conflict Waiver as presented. The motion carried on the following roll call vote:

AYES: Council Members Nicolls, Peterson, Shah, Mayor Pro Tem Lee, and Mayor Shoals.  
NOES: Council Members - None.  
ABSENT: Council Members - None.  
ABSTAIN: Council Members - None.

**Resolution No. 18-52: A Resolution of the City Council of the City of Grover Beach Approving a Memorandum of Agreement Amending the Five Cities Fire Authority Joint Exercise of Powers Agreement and Approving a General Counsel Conflict Waiver.**

### **COUNCIL COMMITTEE REPORTS**

Council Member Shah reported on the meeting of the Air Pollution Control District.

Council Member Lee reported on the meeting of the Economic Vitality Corporation.

Council Member Nicolls reported on the Chamber of Commerce's "Meet the Candidates' Breakfast" held at the South County Regional Center with candidates running for elective office in the June 5, 2018 Primary Election.

Council Member Peterson had no committee reports at this time.

Mayor Shoals had no committee reports at this time.

### **COUNCIL COMMUNICATIONS**

- A. Council Member Peterson praised the success of the City's Spring Garden Tour event.
- B. Council Member Shah announced details of the Grover Beach Community Library's Summer Reading Challenge program.
- C. Council Member Nicolls described activities for adults at the Grover Beach Community Library.
- D. Mayor Pro Tem Lee also praised the recent Spring Garden Tour event.

Upon request, Police Chief Peters announced details of the Cops and Kids Golf Tournament to be held at the Le Sage Golf Course on June 9, 2018 and the Special Olympics Law Enforcement Torch Run event to be held at Pismo Coast Village located on Highway One on June 5, 2018.

**CITY MANAGER'S REPORTS AND COMMENTS**

None at this time.

**CITY ATTORNEY'S REPORTS AND COMMENTS**

None at this time.

**CLOSED SESSION**

None at this time.

**ADJOURNMENT**

There being no further business to come before the City Council, Mayor Shoals adjourned the meeting at 9:04 p.m.

/s/

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JOHN P. SHOALS, MAYOR

Attest:

/s/

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DONNA L. McMAHON, CITY CLERK  
(Approved at CC Mtg 10/15/2018)