

**MINUTES
SPECIAL CITY COUNCIL MEETING
MONDAY, DECEMBER 10, 2018**

CALL TO ORDER Mayor Shoals called the meeting to order at 6:00 p.m. in the City Hall Council Chamber, 154 South Eighth Street, Grover Beach, California.

MOMENT OF SILENCE

FLAG SALUTE The flag salute was led by Bibi Shah, a 9 year old, 4th Grade student from Grover Heights Elementary School.

ROLL CALL

City Council: Council Members Barbara Nicolls, Debbie Peterson, Mariam Shah
Mayor Pro Tem Jeff Lee, and Mayor John Shoals were present.

City Staff: City Manager Matthew Bronson, City Attorney David Hale, Acting City Clerk Wendi Sims, Police Chief John Peters, Community Development Director Bruce Buckingham, Public Works Director/City Engineer Greg Ray, and Parks & Recreation Program Director Kathy Petker were also present.

Also present was Fire Chief Steve Lieberman,

GENERAL MUNICIPAL ELECTION MATTERS

1. Certification of the Results for the General Municipal Election Held on Tuesday, November 8, 2016.

Mayor Shoals read the title to the foregoing item and deferred to staff for a report. Acting City Clerk Sims provided an overview of the November 6, 2018 General Municipal Election. For the office of Mayor, Jeff Lee received the highest number of votes to serve the two year term of office. For the two seats for the office of Council Member, Barbara Nicolls and Mariam Shah received the highest number of votes to serve four-year terms of office. For the ballot measures

Action: It was moved by Council Member Peterson and seconded by Mayor Pro Tem Lee to adopt Resolution No. 18-105 declaring the results of the General Municipal Election held on November 6, 2018. The motion carried on the following roll call vote:

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| AYES: | Council Members Nicolls, Peterson, Shah, Mayor Pro Tem Lee, and Mayor Shoals. |
| NOES: | Council Members - None. |
| ABSENT: | Council Members - None. |
| ABSTAIN: | Council Members - None. |

Resolution No. 18-105: A Resolution of the City Council of the City of Grover Beach, California, Reciting the Fact of the General Municipal Election Held on November 6, 2018, Declaring the Result and Such Other Matters as Provided by Law.

2. City Presentation to Mayor John Shoals and Opportunity for Comments.

The following individuals thanked and praised outgoing Mayor Shoals for his public service:

- Adam Hill, Supervisor, District 3, San Luis Obispo Board of Supervisors; and
- Ed Waage, Mayor, City of Pismo Beach.

3. Swearing-in Ceremony and Seating of Directly-elected Mayor and New Council Members.

Acting City Clerk Sims administered the Oaths of Office and presented Certificates of Election to Mayor Jeff Lee, Council Member Barbara Nicolls, and Council Member Mariam Shah.

The newly elected officials were then seated at the dais.

ROLL CALL

City Council: Council Members Barbara Nicolls, Debbie Peterson, Mariam Shah, and Mayor Jeff Lee were present.

PUBLIC COMMUNICATIONS

Mayor Lee opened the floor to any member of the public for comment on any items listed on the agenda. No public comments were received at this time.

REGULAR BUSINESS

4. Comments from Newly Elected Officials

Council Member Barbara Nicolls thanked the citizens of Grover Beach for her re-election to 4 more years to get a lot more done.

Council Member Mariam Shah commented that campaigning was the strangest job interview she has ever had, but appreciates the community for having faith in her. She also thanked her family and friends for their support.

Mayor Jeff Lee thanked his wife Mary along with his campaign staff, family and friends who supported him. He also acknowledged all other candidates who ran for council from whom he learned more about Grover Beach. Mayor Lee also thanked city staff for their hard work and professionalism during the election process and added that the city will continue to strive to meet its goals it has set and encouraged the city's citizens to be involved in city government and its activities.

5. Appointment of Mayor Pro Tem for 2019

Mayor Lee read the title to the foregoing item and deferred to staff for a report. City Attorney Hale reviewed the City's regulations regarding the process for the incoming directly-elected Mayor to select a Mayor Pro Tem for the one-year period of December 2018 through December 2019, in accordance with Resolution No. 08-18.

Action: Mayor Lee appointed Mariam Shah as Mayor Pro Tem for the one-year period of December 2018 through December 2019, effective immediately.

6. City Council Meeting Schedule for Calendar Year 2019

Mayor Lee read the title to the foregoing item and deferred to staff. City Manager Bronson gave the brief explanation of the schedule for the City Council meeting for the upcoming calendar year.

Action: The motion was made by Council Member Nicolls and seconded by Mayor Pro Tem Shah to adopt the proposed City Council meeting schedule for calendar year 2019. The motion carried 4 – 0 on a voice vote.

7. Procedure for Filling Vacant Council Seat

Mayor Lee read the title to the foregoing item and deferred to staff for a report. City Attorney Hale provided an overview regarding procedures pursuant to state law for filling a vacancy on the City Council due to the election of Mayor Pro Tem Lee to the position of Mayor. He noted there was a 60-day deadline from the commencement of the vacancy to either fill the vacancy by appointment or call for a special election to fill the vacancy.

Brief Council discussion was held regarding the processes to fill the vacancy.

Action: The motion was made by Council Member Nicolls and seconded by Mayor Pro Tem Shah to:

- 1) Authorized soliciting application of interest from qualified residents of Grover Beach who were interested in being appointed to the City Council to serve the remaining two years of the term vacated by Mayor Pro Tem Lee's election to Mayor;
- 2) Set the deadline of Friday, December 21, 2018 at 5:00 p.m. for receipt of letters of interest; and
- 3) Selected the City Council meeting date of Monday, January 7, 2019 to include Council candidate interviews

AYES: Council Member Nicolls, Peterson, Mayor Pro Tem Shah
and Mayor Lee
NOES: Council Members – None.

ABSENT: Council Members - None.
ABSTAIN: Council Members - None.

ADJOURNMENT

There being no further business to come before the City Council, Mayor Lee adjourned the meeting at 7:01 p.m.

/s/ _____
JEFF LEE, MAYOR

Attest:

/s/ _____
WENDI SIMS, ACTING CITY CLERK
(Approved at CC Mtg. 01/07/19)