

**MINUTES**  
**SPECIAL JOINT CITY COUNCIL / IMPROVEMENT AGENCY MEETING**  
**WEDNESDAY, JUNE 23, 2010**

**CALL TO ORDER** Mayor/Chair Shoals called the meeting to order at 6:30 p.m. in the City Hall Council Chambers, 154 South Eighth Street, Grover Beach, California.

**MOMENT OF SILENCE**

**FLAG SALUTE** The flag salute was led by Council/Board Member Bright.

**ROLL CALL**

City Council: Council/Board Members Bright, Mires, Peterson, Mayor Pro Tem/Vice Chair Nicolls, and Mayor/Chair Shoals were present.

City Staff: City Manager/Executive Director Perrault, City Attorney/General Counsel Koczanowicz, City Clerk/Agency Secretary McMahon, Administrative Services Director/Finance Officer Chapman, Community Development Director/Deputy Director Buckingham, Public Works Director/City Engineer Ray, Police Chief Copey, Fire Chief Hubert, Parks and Recreation Director Petker, and Assistant Administrative Services Director Byrd were present.

Also present was City Engineer (Water/Sewer) Garing.

**PUBLIC COMMUNICATIONS** The Mayor/Chair opened the floor to any member of the public for comment on any items described in this agenda. No one responded and the Mayor/Chair closed the Public Communications segment for this portion of the meeting.

**CONSENT AGENDA**

It was m/s by Mayor Pro Tem Nicolls/Council Member Mires to approve Consent Agenda Item No. CC-1 as recommended. The motion carried on the following roll call vote:

**CC-1. Resolutions for the 2010 General Municipal Election for the Election of Certain Officers of the City** - Consideration of Resolutions necessary to call a General Municipal Election and consolidate it with the County of San Luis Obispo.

**Action:** 1) Adopted Resolution No. 10-39 calling and giving notice of a General Municipal Election to be held on November 2, 2010 for the election of certain officers of the City; 2) adopted Resolution No. 10-40 requesting the County Board of Supervisors to consolidate the City's General Municipal Election with the Statewide General Election; and 3) adopted Resolution No. 10-41 adopting regulations for candidates governing submittal of a Candidate's Statement.

**Resolution No. 10-39: A Resolution of the City Council of the City Grover Beach, California, Calling and Giving Notice of the Holding of a General Municipal Election to be Held on Tuesday, November 2, 2010, for the Election of Certain Officers as Required by the Provisions of the Laws of the State of California Relating to General Law Cities.**

**Resolution No. 10-40: A Resolution of the City Council of the City of Grover Beach, California, Requesting the Board of Supervisors of the County of San Luis Obispo to Consolidate a General Municipal Election to be Held on Tuesday, November 2, 2010, with the Statewide General Election to be Held on the Date Pursuant to Section 10403 of the Elections Code.**

**Resolution No. 10-41: A Resolution of the City Council of the City of Grover Beach, California, Adopting Regulations for Candidates for Elective Office Pertaining to Candidates Statements Submitted to the Voters at an Election.**

## **CITY COUNCIL - BUSINESS**

### **CC-2. Discussion Regarding Placing the Mayor's Term of Office on the Ballot and the Effective Date of the Amendment.**

Mayor Shoals read the title to the foregoing item and deferred to staff for a report. For the information of those present, City Attorney Koczanowicz briefly reviewed the report regarding the effective date of a proposed ballot measure that, if approved, would change the mayoral term from two years to four years.

Mayor Pro Tem Nicolls stated that he had initially raised this issue regarding a proposed ballot measure, but that after conducting further research on his own, he requested the matter be withdrawn from further Council consideration.

Brief discussion was held.

**Action:** Upon unanimous consensus, no further discussion regarding this matter would be required and the information was received and filed.

### **CC-3. Adoption of Resolutions Placing the Mayoral Term of Office on the November 2010 Ballot** - Consideration of adopting Resolutions necessary to place a ballot measure on the November 2, 2010 General Municipal Election.

City Attorney Koczanowicz noted that due to the preceding action regarding Agenda Item No. CC-2, no discussion regarding this matter was required.

**Action:** None required.

## **JOINT CITY COUNCIL / IMPROVEMENT AGENCY - BUSINESS**

### **CC/IA-1. Presentation of Draft FY 11 - FY 12 Budget.**

Mayor/Chair Shoals read the title to the foregoing item and deferred to staff for a report. For the information of those present, City Manager/Executive Director Perrault provided a brief overview of the proposed biennial budget. He stated the City's workforce had declined from 68 full time employees to 62, and would be further reduced to 56 once the consolidation of fire services was completed. He then reviewed a matrix that compared Grover Beach with other jurisdictions in the County indicating that, although the City was the third smallest in terms of population, it had the smallest General Fund Budget and fewest employees.

City Manager/Executive Director Perrault then reviewed each section of the budget document. He described anticipated General Fund expenditures, as well as anticipated decreases in sales and property tax revenues for a deficit of (\$278,849) for FY 11 and (\$811,127) for FY 12. He then outlined proposed General Fund cost-saving measures incorporated into the proposed budget, including a continued hiring freeze, fund carryovers from FY 10, maximizing the use of proceeds from the sales tax adjustment, eliminating travel and training expenditures in most departments, modifying hours of operation for the Skate Park, reducing the number of special events offered, seeking competitive bids for landscape maintenance, and offering employees the option to participate in a voluntary furlough program. He then reviewed the Enterprise Funds, described major economic development programs and projects with the use of Improvement Agency funds, and outlined capital improvement projects proposed for completion in FY 11. Staff then responded to questions from the Council/Agency Board.

Brief Council/Agency discussion was held regarding use of Emergency Reserves; expenditures in the Water Fund; anticipated savings from energy retrofits at City facilities; the proposed elimination of special events which had the fewest participants; use of redevelopment funds for certain capital improvement projects; and expenditures for previous economic development efforts.

Further discussion was held regarding the next budget discussion scheduled for the City Council/Agency meeting of Tuesday, July 6, 2010, funding requests from outside agencies to be discussed at that time, and opportunities for public input.

**Actions:**

**City Council:** It was m/s by Mayor Pro Tem Nicolls/Council Member Bright to adopt the continuing budget Resolution No. 10-42. The motion carried on the following roll call vote:

AYES: Council Members Bright, Mires, Peterson, Mayor Pro Tem Nicolls, and Mayor Shoals.

NOES: Council Members - None.

ABSENT: Council Members - None.

ABSTAIN: Council Members - None.

**Resolution No. 10-42: A Resolution of the City Council of the City of Grover Beach, California, Authorizing Normal and Necessary Expenses for the City of Grover Beach Until Adoption of the FY 11 - FY 12 Biennial Budget.**

**Improvement Agency:** It was m/s by Vice Chair Nicolls/Board Member Bright to adopt continuing budget Resolution No. IA-10-08. The motion carried on the following roll call vote:

AYES: Board Members Bright, Mires, Peterson, Vice Chair Nicolls, and Chair Shoals.

NOES: Board Members - None.

ABSENT: Board Members - None.

ABSTAIN: Board Members - None.

**Resolution No. IA-10-08: A Resolution of the Grover Beach Improvement Agency, Grover Beach, California, Authorizing Normal and Necessary Expenses for the Grover Beach Improvement Agency Until Adoption of the FY 11 - FY 12 Biennial Budget.**

**ADJOURNMENT**

There being no further business to come before the City Council / Improvement Agency, Mayor/Chair Shoals adjourned the meeting at 7:42 p.m.

**City Council**

/s/ JOHN P. SHOALS, MAYOR

Attest:

/s/ DONNA L. McMAHON, CITY CLERK

(Approved at CC Mtg 11/01/2010)

**Improvement Agency**

/s/JOHN P. SHOALS, CHAIR

Attest:

/s/ DONNA L. McMAHON, AGENCY SECRETARY

(Approved at CC Mtg 11/15/2010)