

**MINUTES**  
**JOINT CITY COUNCIL / IMPROVEMENT AGENCY MEETING**  
**MONDAY, DECEMBER 5, 2011**

**CALL TO ORDER** Mayor/Chair Shoals called the meeting to order at 6:41 p.m. in the City Hall Council Chambers, 154 South Eighth Street, Grover Beach, California.

**ROLL CALL**

Council/Agency: Council/Board Members Bright, Molnar, Peterson, Mayor Pro Tem/Vice Chair Nicolls, and Mayor/Chair Shoals were present.

City/Agency Staff: City Manager/Executive Director Perrault, City Attorney/General Counsel Koczanowicz, City Clerk/Agency Secretary McMahan, Administrative Services Director/Finance Officer Chapman, Community Development Director/Deputy Director Buckingham, Public Works Director/City Engineer Ray, Police Chief Copsey, and Parks & Recreation Director Petker were also present.

**PUBLIC COMMUNICATIONS** The Mayor/Chair opened the floor to any member of the public for comment on items of interest which were within the jurisdiction of the City Council / Improvement Agency, but were not listed on the agenda.

A. Elsa Quintana spoke in support of proposed federal legislation to recognize the month of May as "National Foster Care" month.

**ORDER OF THE DAY:** Pursuant to Council consensus during the Agenda Review held earlier in the City Council meeting, Mayor/Chair Shoals called for discussion of Agenda Item CC/IA-2 next.

**JOINT CITY COUNCIL / IMPROVEMENT AGENCY - BUSINESS**

**CC/IA-2. FY 12 First Quarter Fiscal Review.**

Mayor/Chair Shoals read the title to the foregoing item and deferred to staff for a report. City Manager/Executive Director Perrault provided an overview of the City's fiscal activities for the first quarter, responded to questions from the Council/Agency Board after presentation of each fund, noted particular financial difficulties with the General Fund, and described restrictions regarding the use of Reserve funds.

City Manager/Executive Director Perrault also distributed a "Budget Fact Sheet" outlining declines in revenues and reductions in expenditures. He noted reductions were achieved through a combination of a hiring freeze, an early retirement program, employee concessions and furloughs, conversion of the healthcare program, reductions in General Fund contributions for capital improvements, and use of Reserve funds. He noted the sale of property remained a budgeted revenue, and any significant negative deviation from the estimated amount of \$250,000 would add to the deficit. The actual expense or revenue would be determined later, depending upon the property that was ultimately sold.

To further reduce costs, he stated that at a future meeting staff would be bringing a recommendation regarding the consolidation of services offered internally at City Hall. With regard to augmenting revenues, he stated the City Council could consider revising the Business Tax Certificate Program from fee-based to a gross revenue basis; however, that would require voter approval to implement.

**Action:** Upon consensus, the information was received and filed.

**ORDER OF THE DAY:** At this time the Order of the Day resumed to the agenda as posted.

**IMPROVEMENT AGENCY - CONSENT AGENDA**

IA-1. **Minutes of the Following City Council Meetings:**  
- **Joint City Council / Improvement Agency Meeting of September 19, 2011;** and  
- **Joint City Council / Improvement Agency Meeting of October 17, 2011.**

**Action:** Upon unanimous consensus, the minutes were approved as submitted.

**JOINT CITY COUNCIL / IMPROVEMENT AGENCY - CONSENT AGENDA**

CC/IA-1. **Affirming the City of Grover Beach and the Grover Beach Improvement Agency's Investment Policy** - Annual review of the City/Agency's written investment policy pursuant to state law.

**Actions:**

**City Council:** It was m/s by Council Members Molnar/Bright to adopt Resolution No. 11-70 affirming the Investment Policy for the City of Grover Beach. The motion carried on the following roll call vote:

AYES: Council Members Bright, Molnar, Peterson, Mayor Pro Tem Nicolls,  
and Mayor Shoals.

NOES: Council Members - None.

ABSENT: Council Members - None.

ABSTAIN: Council Members - None.

**Resolution No. 11-70: A Resolution of the City Council of the City of Grover Beach, California Affirming the Investment Policy for the City of Grover Beach.**

**Improvement Agency:** It was m/s by Board Members Molnar/Peterson to adopt Resolution No. IA-11-12 affirming the Investment Policy for the Grover Beach Improvement Agency. The motion carried on the following roll call vote:

AYES: Board Members Bright, Molnar, Peterson, Vice Chair Nicolls,  
and Chair Shoals.

NOES: Board Members - None.

ABSENT: Board Members - None.

ABSTAIN: Board Members - None.

**Resolution No. IA-11-12: A Resolution of the Board of Directors of the Grover Beach Improvement Agency Reaffirming the Investment Policy for the Grover Beach Improvement Agency.**

**JOINT CITY COUNCIL / IMPROVEMENT AGENCY - BUSINESS**

**CC/IA-2. FY 12 First Quarter Fiscal Review.**

*(Note: This item was considered earlier in the meeting.)*

**ADJOURNMENT**

There being no further business to come before the City Council / Improvement Agency, Mayor/Chair Shoals adjourned the meeting at 7:34 p.m.

**City Council:**

/s/ JOHN P. SHOALS, MAYOR

Attest:

/s/ DONNA L. McMAHON, CITY CLERK

(Approved at CC Mtg 01/03/2012)

**Improvement Agency:**

/s/ JOHN P. SHOALS, CHAIR

Attest:

/s/ DONNA L. McMAHON, AGENCY SECRETARY

(Approved at IA Mtg 01/03/2012)