

MINUTES
OVERSIGHT BOARD TO THE SUCCESSOR AGENCY OF THE
DISSOLVED GROVER BEACH IMPROVEMENT AGENCY
MONDAY, APRIL 30, 2012

CALL TO ORDER City Manager Perrault called the meeting to order at 4:00 p.m. in the City Hall Council Chambers, 154 South Eighth Street, Grover Beach, California.

PLEDGE OF ALLEGIANCE The flag salute was led by City Manager Perrault.

ROLL CALL

Board Members: Board Members Brad Evans, Mary Jarvis, Adam Hill, John Laferriere, Cassandra Mesa, and John P. Shoals were present.

Absent: As of this meeting date, the appointee by the Chancellor of the Community College had not yet been determined.

City Staff: City Manager Perrault, Assistant Administrative Services Director Byrd, and City Clerk McMahon were also present.

PUBLIC COMMENT

No public comments were received at this time.

1. PRESENTATIONS

1a. Introduction of Board Members and Staff - Board Members introduced themselves and City Manager Perrault introduced City staff.

1b. Swearing In of Board Members - City Clerk McMahon administered the Oaths of Office.

1c. Purpose of Oversight Board - City Manager Perrault provided a brief overview regarding the formation of the Grover Beach Improvement Agency and the establishment of two separate redevelopment project areas, and described projects that utilized redevelopment funds to improve infrastructure and develop affordable housing. In June 2011, the State Legislature adopted a budget which subsequently dissolved all redevelopment agencies as of February 1, 2012. Successor agencies were then responsible for overseeing the final dissolution of redevelopment agencies and oversight boards were to oversee the actions of successor agencies. He noted that members of the Oversight Board received neither compensation nor reimbursement for serving on the board, and meetings were subject to the Brown Act. He also stated that certain actions of the Oversight Board were due to be reported to the Department of Finance by May 1, 2012. He then outlined the fiduciary responsibilities of the Board.

2. BUSINESS

2a. Election of Chair and Vice Chair - City Manager Perrault recommended the Board select a presiding Chair and Vice Chair to serve for a one-year term. He noted that once the Chair was selected, the Chair could then conduct the process to select the Vice Chair.

Action: It was m/s by Board Members Evans/Hill to appoint John Laferriere to the position of Chair. The motion carried on the following roll call vote:

AYES: Board Members Evans, Hill, Jarvis, Laferriere, Mesa, and Shoals.

NOES: Board Members - None.

ABSENT: The appointee for the Chancellor of the Community College.
(Appointee not yet determined.)

ABSTAIN: Board Members - None.

Action: It was m/s by Board Members Shoals/Hill to appoint Mary Jarvis to the position of Vice Chair. The motion carried on the following roll call vote:

AYES: Board Members Evans, Hill, Jarvis, Mesa, Shoals, and Chair Laferriere.
NOES: Board Members - None.
ABSENT: The appointee for the Chancellor of the Community College.
(Appointee not yet determined.)
ABSTAIN: Board Members - None.

2b. Consideration of Adoption of Parliamentary Procedures.

Chair Laferriere read the title to the foregoing item and deferred to staff for a report. City Manager Perrault recommended the Board adopt *Rosenberg's Rules of Order* for its parliamentary procedures.

Brief discussion was held regarding meeting format and the proposed procedures.

Action: It was m/s by Vice Chair Jarvis/Board Member Evans to adopt *Rosenberg's Rules of Order*. The motion carried on the following roll call vote:

AYES: Board Members Evans, Hill, Mesa, Shoals, Vice Chair Jarvis, and
Chair Laferriere.
NOES: Board Members - None.
ABSENT: The appointee for the Chancellor of the Community College.
(Appointee not yet determined.)
ABSTAIN: Board Members - None.

ORDER OF THE DAY: At this time, Chair Laferriere invited public comments. None were received and the Order of the Day resumed to the agenda as posted.

2c. Designation of Contact Person for Department of Finance Inquiries.

Chair Laferriere read the title to the foregoing item and deferred to staff for a report. For the information of those present, City Manager Perrault provided an overview of the review process by the Department of Finance regarding actions of the Oversight Board, and the legal requirement to formally designate an official for purposes of communicating with the Department of Finance regarding actions by the Oversight Board. It was recommended that the Administrative Services Director be designated as the person responsible for preparing the Recognized Obligation Schedules and as the official to serve as the contact person for Department of Finance inquiries, with the City Manager designated as the alternate.

Action: It was m/s by Board Members Mesa/Shoals to designate Administrative Services Director Gayla Chapman as the official contact for communicating with the Department of Finance and City Manager Robert Perrault as the alternate contact person. The motion carried on the following roll call vote:

AYES: Board Members Evans, Hill, Mesa, Shoals, Vice Chair Jarvis, and
Chair Laferriere.
NOES: Board Members - None.
ABSENT: The appointee for the Chancellor of the Community College.
(Appointee not yet determined.)
ABSTAIN: Board Members - None.

2d. Consideration of a Resolution Adopting a Conflict of Interest Code for the Oversight Board.

Chair Laferriere read the title to the foregoing item and deferred to staff for a report. For the information of those present, City Manager Perrault provided a brief overview of the regulations by the Fair Political Practices Commission regarding adopting a Conflict of Interest Code.

Action: It was m/s by Board Members Hill/Evans to adopt Resolution No. OB-12-01 adopting a Conflict of Interest Code for the Oversight Board. The motion carried on the following roll call vote:

AYES: Board Members Evans, Hill, Mesa, Shoals, Vice Chair Jarvis, and Chair Laferriere.
NOES: Board Members - None.
ABSENT: The appointee for the Chancellor of the Community College.
(Appointee not yet determined.)
ABSTAIN: Board Members - None.

Resolution No. OB-12-01: A Resolution of the Oversight Board to the Successor Agency to the Dissolved Redevelopment Agency of the City of Grover Beach, California, Adopting a Revised Standardized Conflict of Interest Code for the Oversight Board.

ORDER OF THE DAY Upon consensus of the Board, the Order of the Day was amended to consider Agenda Item No. 2f next.

2f. Approving Recognized Obligation Payment Schedules - The Board will be requested to approve by Resolutions the Recognized Obligation Schedule (ROPS) for Successor Agency Obligations for the periods of January 1, 2012 through June 30, 2012 and July 1, 2012 through December 31, 2012, and direct staff to file the ROPS with the State's Department of Finance.

Chair Laferriere read the title to the foregoing item and deferred to staff for a report. For the information of those present, City Manager Perrault provided a brief overview regarding the Recognized Obligation Payment Schedules (ROPS) which listed all of the Redevelopment Agency's monetary obligations. He noted that an updated schedule would be prepared every six months for Successor Agency and Oversight Board consideration and approval. Upon approval, it would be forwarded for review to the County Auditor-Controller and the Department of Finance. He then responded to questions from the Board regarding information included on the schedules and the format of the information.

Action: It was m/s by Board Members Hill/Shoals to: 1) adopt Resolution No. OB-12-02 approving the Recognized Obligation Payment Schedule (ROPS) for the period January 2012 through June 2012; and 2) adopt Resolution No. OB-12-03 approving the Recognized Obligation Payment Schedule (ROPS) for the period July 2012 through December 2012. The motion carried on the following roll call vote:

AYES: Board Members Evans, Hill, Mesa, Shoals, Vice Chair Jarvis, and Chair Laferriere.
NOES: Board Members - None.
ABSENT: The appointee for the Chancellor of the Community College.
(Appointee not yet determined.)
ABSTAIN: Board Members - None.

Resolution No. OB-12-02: A Resolution of the Oversight Board to the Successor Agency to the Dissolved Redevelopment Agency of the City of Grover Beach Approving and Adopting a Recognized Obligation Payment Schedule for the Period January 1, 2012 through June 30, 2012, Pursuant to the Provisions Set Forth in Health and Safety Code Section 34180 (g) (AB 1X 26)

Resolution No. OB-12-03: A Resolution of the Oversight Board to the Successor Agency to the Dissolved Redevelopment Agency of the City of Grover Beach Approving and Adopting a Recognized Obligation Payment Schedule for the Period July 1, 2012 through December 31, 2012, Pursuant to the Provisions Set Forth in Health and Safety Code Section 34180 (g) (AB 1X 26)

ORDER OF THE DAY At this time the Order of the Day resumed to the agenda as posted.

2e. Adoption of a Resolution Establishing a Regular Meeting Schedule.

Chair Laferriere read the title to the foregoing item and deferred to staff for a report. For the information of those present, City Manager Perrault reviewed the recommendation to establish a regular meeting schedule for the Oversight Board.

Brief discussion was held regarding potential meeting dates and meeting frequency.

Action: It was m/s by Board Members Evans/Hill to adopted Resolution No. OB-12-04 establishing the following regular meeting schedule: the 4th Monday of every quarter, with meetings beginning at 4:00 p.m. The motion carried on the following roll call vote:

AYES: Board Members Evans, Hill, Mesa, Shoals, Vice Chair Jarvis, and
Chair Laferriere.
NOES: Board Members - None.
ABSENT: The appointee for the Chancellor of the Community College.
(Appointee not yet determined.)
ABSTAIN: Board Members - None.

Resolution No. OB-12-04: A Resolution of the Oversight Board to the Successor Agency to the Dissolved Redevelopment Agency of the City of Grover Beach Establishing a Regular Meeting Schedule for Oversight Board Meetings.

It was announced that the next two regular meetings would therefore be scheduled on Monday, June 25, 2012 and Monday, September 24, 2012; and the meeting date in December could either be cancelled or rescheduled, as needed.

3. ADJOURNMENT

There being no further business to come before the Oversight Board, Chair Laferriere adjourned the meeting at 4:49 p.m.

/s/ JOHN LAFERRIERE, CHAIR

Attest:
/s/ DONNA L. McMAHON, CITY CLERK
(Approved at Special OB Mtg 08-27-2012)