

MINUTES
JOINT CITY COUNCIL / IMPROVEMENT AGENCY MEETING
MONDAY, JULY 20, 2009

CALL TO ORDER Mayor/Chair Shoals called the meeting to order at 8:32 p.m. in the City Hall Council Chambers, 154 South Eighth Street, Grover Beach, California.

ROLL CALL

Council/Agency: Council/Board Members Bright, Mires, Peterson, Mayor Pro Tem/Vice Chair Nicolls, and Mayor/Chair Shoals were present.

City/Agency Staff: City Manager/Executive Director Perrault, City Attorney/General Counsel Koczanowicz, City Clerk/Agency Secretary McMahon, Administrative Services Director/Finance Officer Chapman, Interim Community Development Director/Deputy Director Beck, Police Chief Copsey, Fire Chief Hubert, Parks and Recreation Director Petker, Public Works Superintendent Ford, Economic Development Specialist Buckingham, and Assistant Administrative Services Director Byrd were also present.

Also present was City Engineer Garing.

PUBLIC COMMUNICATIONS The Mayor/Chair opened the floor to any member of the public for comment on items of interest which were within the jurisdiction of the City Council / Improvement Agency, but were not listed on the agenda. No one responded and the Mayor/Chair closed the Public Communications segment for this portion of the meeting.

CONSENT AGENDA

It was m/s by Mayor Pro Tem/Vice Chair Nicolls / Council/Board Member Bright to approve Consent Agenda Item Nos. CC/IA-1 and CC/IA-2 as presented. The motion carried on the following roll call vote:

AYES: Council/Board Members Bright, Mires, Peterson, Mayor Pro Tem/Vice Chair Nicolls, and Mayor/Chair Shoals.
NOES: Council Members - None.
ABSENT: Council Members - None.
ABSTAIN: Council Members - None.

CC/IA-1. Minutes of the Joint City Council / Improvement Agency Meeting of March 2, 2009.
Action: Approved the minutes as submitted.

CC/IA-2. Award of Bid for Construction of South Grover Beach Sanitary Sewer System Expansion Project - Consideration of bids received on Wednesday, July 8, 2009.

Council Action: 1) Adopted Resolution No. 09-46 to award the Construction of the South Grover Beach Sanitary Sewer System Expansion Project (including Alternates A, B, C, and D), to the lowest responsive bidder, R. Baker, Inc.; 2) authorized the City Manager to sign and affirm change orders to the project in amounts up to \$59,117, to be deducted from contingency; and 3) authorized the Mayor to execute the contract on behalf of the City.

Resolution No. 09-46: A Resolution of the City Council of the City of Grover Beach, California, Awarding the South Grover Beach Sanitary Sewer System Expansion Project.

Agency: No action required.

JOINT CITY COUNCIL / IMPROVEMENT AGENCY - BUSINESS

CC/IA-3. Proposed Amendments to FY 10 Budget and Capital Improvement Program.

Mayor/Chair Shoals read the title to the foregoing item and deferred to staff for a Report. For the information of those present, City Manager/Executive Director Perrault

provided an overview of proposed amendments that were discussed at the July 6, 2009 Council/Agency meeting, including:

- a modified FY 10 Work Program;
- a modified Contingency List of General Fund expenditures to be reviewed further once impacts from State budget actions have been determined;
- maintaining as open staff vacancies for the positions of Recreation Coordinator, Planning Manager, and Maintenance Worker I;
- delayed hiring for one of the two vacant Police Officer positions until impacts from the State budget were known;
- decreasing the General Fund contribution for repairing streets by \$102,000;
- directing staff to proceed with the recruitment of a Public Works Director; and
- moving \$20,500 from General Fund expenditures to a Special Events Fund.

He stated that, due to the sale of City-owned property to the Agency for an affordable housing project and the use of carryover funds from FY 09, the FY 10 Budget remained balanced. However, fiscal impacts from the State to balance its budget were estimated to range from \$300,000 to \$500,000.

City Manager/Executive Director Perrault then reviewed proposed amendments to the following Capital Improvement Program (CIP) projects:

- *Street Rehabilitation Program, Project #283* - Use of Gas Tax funds in order to complete the first three street segments identified in the FY 10 prioritized list of local streets for rehabilitation.
- *West Grand Avenue Street Beautification, Project #288* - This project now included all West Grand Avenue Enhancement Improvements between 2nd and 4th Streets. It was fully funded and construction should be completed by early 2010.
- *Ramona Specific Plan Phase II, Project #321* - The project was fully funded and construction should begin in the fall.
- *Ramona Specific Plan Phase III, Project #332* - Agency funding would be used for design, however, a funding source for construction had not yet been identified.
- *West Grand Avenue Street Enhancements Phase II, Project #385* - Agency funding would be used for the design work of medians, lighting, street furniture, and lane configuration from 4th Street to 11th Street. A funding source for construction had not yet been identified. However, the San Luis Obispo Council of Governments had applied for federal project funding on the City's behalf.

He then recommended maintaining the funding commitments for the Chamber of Commerce, Economic Vitality Corporation, and the San Luis Obispo County Visitors and Conference Bureau until the Council/Agency had conducted its review of each organization's agreement with the City/Agency.

Mayor/Chair Shoals invited public comments on this matter. There was no response and he closed the public comment period for this item.

Brief discussion was held regarding the lack of funding to complete all seven of the street segments identified in the prioritized list of streets for rehabilitation during FY 10, amending the order of priority of street segments to be rehabilitated, and extending the project area for installation of sewer lines in the industrial area to include South 4th Street. Further discussion was held regarding scheduling these issues for consideration at a separate Council/Agency meeting in the future.

Actions:

Council: It was m/s by Council Members Peterson/Bright to approve the proposed modifications to the FY 10 Budget and adopt Resolution No. 09-47. The motion carried on the following roll call vote:

AYES: Council Members Bright, Mires, Peterson, Mayor Pro Tem Nicolls, and Mayor Shoals.

NOES: Council Members - None.

ABSENT: Council Members - None.

ABSTAIN: Council Members - None.

Resolution No. 09-47: A Resolution of the City Council of the City of Grover Beach, California, Rescinding the FY 10 Budget Adopted on June 23, 2008 and Adopting an Amended FY 10 Budget.

Agency: It was m/s by Board Members Peterson/Bright to approve the proposed modifications to the FY 10 Budget and adopt Resolution No. IA-09-17. The motion carried on the following roll call vote:

AYES: Board Members Bright, Mires, Peterson, Vice Chair Nicolls, and Chair Shoals.

NOES: Board Members - None.

ABSENT: Board Members - None.

ABSTAIN: Board Members - None.

Resolution No. IA-09-17: A Resolution of the City of Grover Beach Improvement Agency Rescinding the FY10 Budget Adopted on June 23, 2008 and Adopting an Amended FY 10 Budget.

CC/IA-4. Status Report on the Preparation of the Housing Element of the General Plan and Distribution of the Land Use Element and Master Environmental Impact Report of the General Plan / Initiation of 45-day Public Review Period.

Mayor/Chair Shoals read the title to the foregoing item and deferred to staff for a report. Interim Community Development Director / Deputy Director Beck provided a brief overview of the work conducted to date on the process to update the Housing Element and the Land Use Element of the City's General Plan. She described the public workshops that had already been conducted and the scheduled commencement of public review periods to receive further comments. She outlined the remaining issues/concerns to be addressed, and summarized the expedited time schedule for further review by the Planning Commission and City Council in order to contain costs. She also described the Master Environmental Impact Report, an environmental document prepared in conjunction with the Land Use Element document, to identify impacts and potential mitigation measures.

Interim Community Development Director / Deputy Director Beck noted that the Public Hearing Draft of the Land Use Element was still being produced by the consultant and would be distributed to each Council/Board Member later in the week. Public review copies would also be made available at City Hall, local libraries, and posted on the City website. Additionally, electronic copies would be made available for members of the public to check out on loan from the Community Development Department.

Brief discussion was held regarding the more detailed requirements contained in a "specific plan" document. The Council/Board then praised and thanked Interim Community Development Director / Deputy Director Beck for the significant amount of work completed to update the two documents and for the informative presentation.

Action: The information was received and filed.

ADJOURNMENT

There being no further business to come before the City Council / Improvement Agency, Mayor/Chair Shoals adjourned the meeting at 9:33 p.m.

City Council:

JOHN P. SHOALS, MAYOR

Attest:

/s/DONNA L. McMAHON, CITY CLERK
(Approved at CC/IA Mtg 12/7/09)

Improvement Agency:

JOHN P. SHOALS, CHAIR

Attest:

/s/DONNA L. McMAHON, AGENCY SECRETARY
(Approved at CC/IA Mtg 12/7/09)