

STAFF REPORT

TO: OVERSIGHT BOARD OF THE CITY OF GROVER BEACH SUCCESSOR AGENCY

FROM: GAYLA R. CHAPMAN, ADMINISTRATIVE SERVICES DIRECTOR *Gayla R. Chapman*

SUBJECT: APPROVING RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR JANUARY 1, 2013 TO JUNE 30, 2013

BACKGROUND

On August 20, 2012 the City Council, as the Successor Agency, approved the Recognized Obligation Payment Schedule (ROPS) for the six month period of January 1, 2013 through June 30, 2013. The ROPS lists the payment obligations that the Successor Agency to the dissolved Redevelopment Agency will be able to pay once the recognized obligation payments schedule (ROPS) has been certified and approved by the Oversight Board, subject to final review by the Department of Finance (DOF).

DISCUSSION

The ROPS are required to list all of the redevelopment agency's monetary obligations that are enforceable within the meaning of the Redevelopment Dissolution Act and must include, for each obligation:

1. The project name associated with the obligation;
2. The payee;
3. A short description of the nature of the work, product, service, facility, or other thing of value for which payment is to be made;
4. The amount of payment obligated to be made during the six month period; and
5. The funding source for the obligation.

The Successor Agency may only pay the obligations listed on the ROPS.

This is an ongoing process – an updated ROPS will be prepared every six months for Successor Agency and Oversight Board consideration and approval.

There is a new requirement that once the ROPS is sent to the Oversight Board, it must also be sent to the County Auditor-Controller, the County Administrative Officer and the State Department of Finance. After the ROPS is approved it will be signed by the Oversight Board Chair and then forwarded to the State Department of Finance. The ROPS must be received by the Department of Finance by no later than September 4, 2012 or the Successor Agency will be subject to a \$10,000 fine per day.

Approve for Forwarding:



ROBERT PERRAULT
CITY MANAGER

Please Review for Potential Conflict of Interest:

- | | |
|--|----------------------------------|
| <input checked="" type="checkbox"/> None Identified by Staff | <input type="checkbox"/> Evans |
| <input type="checkbox"/> Laferriere | <input type="checkbox"/> Green |
| <input type="checkbox"/> Jarvis | <input type="checkbox"/> Hill |
| | <input type="checkbox"/> Shepard |
| | <input type="checkbox"/> Shoals |

Meeting Date: August 27, 2012

Agenda Item No. 3b

ALTERNATIVES

The Oversight Board has the following alternatives to consider:

1. Adopt the Resolution of the Oversight Board of the Successor Agency to the Grover Beach Improvement Agency approving the Recognized Obligation Payment Schedule (ROPS) for the period of January 2013 through June 2013, or
2. Provide direction to staff.

ALTERNATIVES

The Oversight Board has the following alternatives:

1. Adopt the Resolution of the Oversight Board of the Successor Agency to the dissolved Grover Beach Improvement Agency approving the Recognized Obligation Payment Schedule (ROPS) for the Period of January 2013 through June 2013 and authorize the City Manager to forward the Certified ROPS to the County Auditor-Controller, the County Administrative Officer and the Department of Finance before September 4, 2012;
2. Give alternative direction to staff.

RECOMMENDED ACTION

Adopt the Resolution of the Oversight Board of the Successor Agency to the dissolved Grover Beach Improvement Agency approving the Recognized Obligation Payment Schedule (ROPS) for the period of January 2013 through June 2013 and authorize the City Manager to forward the Certified ROPS to the County Auditor-Controller, the County Administrative Officer and the Department of Finance before September 4, 2012.

FISCAL IMPACT

Adoption of the resolution will allow the Successor Agency to pay the obligations listed on the ROPS. If the ROPS is not received by the Department of Finance by September 4, 2012, then the Successor Agency is subject to a \$10,000 per day fine.

PUBLIC NOTIFICATION

The agenda was posted in accordance with the Brown Act.

The agenda and staff report were sent to the County Administrative Officer, County Auditor-Controller, and the Department of Finance.

Attachments

1. ROPS January 2013 through June 2013

RESOLUTION NO. OB 12-__

A RESOLUTION OF THE OVERSIGHT BOARD TO THE SUCCESSOR AGENCY TO THE DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF GROVER BEACH APPROVING AND ADOPTING A RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE PERIOD JANUARY 1, 2013 THROUGH JUNE 30, 2013, PURSUANT TO THE PROVISIONS SET FORTH IN HEALTH AND SAFETY CODE SECTION 34177(I)

WHEREAS, consistent with Health and Safety Code Section 34173(d), the City of Grover Beach elected to become the Successor Agency to the Grover Beach Improvement Agency; and

WHEREAS, Assembly Bill 1484, Chaptered on June 27, 2012 requires that Successor Agency's to former Redevelopment Agency's review, approve and forward the Recognized Obligation Payment Schedule (ROPS) to the Oversight Board in order to have the Oversight Board approval of the ROPS prior to September 1, 2012 for submission to the County Auditor-Controller and to the State Department of Finance no later than September 1, 2012

WHEREAS, the City Council of the City of Grover Beach by operation of law and by action duly and regularly taken became the successor agency to the dissolved redevelopment agency ("Successor Agency"); and

WHEREAS, pursuant to the requirements of AB 1484, the Successor Agency has prepared a Recognized Obligation Payment Schedule for the period January 1, 2013 through June 30, 2013; and

WHEREAS, the Oversight Board to the Successor Agency has been appointed pursuant to Health and Safety Code Section 34179; and

WHEREAS, the Successor Agency has presented the Recognized Obligation Payment Schedule described above to the Oversight Board for its approval pursuant to Health and Safety Code Section 34180(g).

NOW, THEREFORE, BE IT RESOLVED that the Oversight Board finds as follows:

Section 1. The forgoing Recitals are incorporated herein and made a part hereof.

Section 2. The Recognized Obligation Payment Schedule for the period January 1, 2013 through June 30, 2013, attached as "Exhibit A" to this Resolution, is hereby approved and adopted.

Section 3. The Board has authorized and directed Successor Agency staff to (1) post the Recognized Obligation Payment Schedule on the Successor Agency's website; (2) notify by mail or electronic means, the County Auditor-Controller, the State Department of Finance, and the State Controller of the Oversight Board's action approving and adopting the Recognized Obligation Payment Schedule; and (3) provide those offices with an address to the City's website where the Recognized Obligation Payment Schedule is posted.

Section 4. The City Clerk shall certify to the adoption of this Resolution.

On motion by Board Member _____, seconded by Board Member _____, and on the following roll-call vote, to wit:

AYES: Board Members -
NOES: Board Members -
ABSENT: Board Members -
ABSTAIN: Board Members -

the foregoing Resolution was **PASSED, APPROVED, and ADOPTED** at a meeting of the Oversight Board, Grover Beach, California this 27th day of August, 2012.

JOHN LAFERRIERE, CHAIR

DRAFT

Attest:

DONNA L. MCMAHON, CITY CLERK

Successor Agency Contact Information

Name of Successor Agency: Grover Beach Successor Agency
County: San Luis Obispo County

Primary Contact Name: Gayla R. Chapman, Administrative
Primary Contact Title: Services Director, 154 South 8th Street,
Address: Grover Beach, CA 93433
Contact Phone Number: (805) 473-4555
Contact E-Mail Address: gchapman@grover.org

Secondary Contact Name: Robert Perrault
Secondary Contact Title: City Manager
Secondary Contact Phone Number: (805) 473-4567
Secondary Contact E-Mail Address: rperrault@grover.org

SUMMARY OF RECOGNIZED OBLIGATION PAYMENT SCHEDULE

Filed for the January 1, 2013 to June 30, 2013 Period

Name of Successor Agency:

Grover Beach Successor Agency

	Total Outstanding Debt or Obligation
Outstanding Debt or Obligation	\$ 9,534,783
Current Period Outstanding Debt or Obligation	Six-Month Total
A Available Revenues Other Than Anticipated RPTTF Funding	\$ 509,100.00
B Enforceable Obligations Funded with RPTTF	\$ 299,033.00
C Administrative Allowance Funded with RPTTF	\$ 143,500.00
D Total RPTTF Funded (B + C = D)	\$ 442,533.00
Total Current Period Outstanding Debt or Obligation (A + B + C = E) <i>Should be same amount as ROPS form six-month total</i>	\$ 951,633
E Enter Total Six-Month Anticipated RPTTF Funding	\$ 261,840.00
F Variance (D - E = F) <i>Maximum RPTTF Allowable should not exceed Total Anticipated RPTTF Funding</i>	\$ (180,693)
Prior Period (January 1, 2012 through June 30, 2012) Estimated vs. Actual Payments (as required in HSC section 34186 (a))	
G Enter Estimated Obligations Funded by RPTTF <i>(Should be the same amount as RPTTF approved by Finance, including admin allowance)</i>	\$ 568,068.00
H Enter Actual Obligations Paid with RPTTF	\$ 384,381.00
I Enter Actual Administrative Expenses Paid with RPTTF	\$ 87,899.00
J Adjustment to Redevelopment Obligation Retirement Fund (G - (H + I) = J)	\$ 95,788.00
K Adjustment to RPTTF	\$ 346,745.00

Certification of Oversight Board Chairman:

Pursuant to Section 34177(m) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named agency.

Name

Title

Signature

Date

Name of Successor Agency:
County:

Grover Beach Successor Agency
San Luis Obispo County

RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS III) -- Notes (Optional)
January 1, 2013 through June 30, 2013

Item #	Notes/Comments
7	Transfer of Property for Low - and Moderate housing project. Listed as other as it is not cash but a parcel of real property.
1	From Prior Period Payment Page - 2 August 1st payments are shown in the total. The total for the previous six months should have be \$285,237.31 on the previous ROPS. The amount listed on June 2012 was listed as \$289,000 and should have been \$189,000.
3	City loan has been approved by the Department of Finance with ROPS #1

PRIOR PERIOD ESTIMATED OBLIGATIONS vs. ACTUAL PAYMENTS
RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS I)
January 1, 2012 through June 30, 2012

Page/Form	Line	Project Name / Debt Obligation	Payee	Description/Project Scope	Project Area	LMIHF		Bond Proceeds		Reserve Balance		Admin Allowance		RPTTF		Other	
						Estimate	Actual	Estimate	Actual	Estimate	Actual	Estimate	Actual	Estimate	Actual	Estimate	Actual
		Grand Total										\$ 438,024	\$ 1,67,669	\$ 430,044	\$ 1,384,381	\$ 226,250	\$ 1,260
ROPS RPT	1)	Series 2005 Tax Allocation Bonds	Union Bank of California	Bonds issued to fund non-housing projects	IA One									289,000.00			
ROPS RPT	2)	Water Fund Loan	Grover Beach Water Fund	Loan for Agency Start-up Costs	IA One									4,532.73			
ROPS RPT	3)	Wastewater Fund Loan	Grover Beach Wastewater Fund	Loan for Agency costs for W. Grand Avenue Project	IA One									12,952.41			
ROPS RPT	4)	SERAP	Low & Mod. Housing Fund	Loan from Low & Moderate Housing Fund	IA One									75,840.00	75,855.00		
ROPS RPT	5)	Grover Beach Chamber of Commerce	Commerce	Contract with Chamber of Commerce for Marketing	IA One									12,500.00	12,499.98		
ROPS RPT	6)	Grover Beach Lodge and Conference Center Project Costs/JPA with State of California	Various	Cost associated with the Grover Beach Lodge and Conference Center Project.	IA One									2,486.81	633.30		
ROPS RPT	7)	Zoning Code Amendment	Lisa Wise Consulting	Contract for Services - Zoning Code Amendment	IA One									1,740.00	1,740.00		
ROPS RPT	8)	Train Station MND	Rincon	Contract for Services - Train Station MND	IA One									1,275.00	1,274.50		
ROPS RPT	9)	General Fund Loan	Grover Beach General Fund	Loan for Agency Start-up Costs	IA Two									11,283.66			
ROPS RPT	10)	Broadband Network Feasibility Study	Muni Services	Broadband Network Feasibility study in conjunction with Digital West	IA Two									2,613.92			
ROPS RPT	11)	Broadband Network Feasibility Study	Digital West	Broadband Network Feasibility study in conjunction with Digital Muni Services	IA Two									15,840.00	9,900.00		
ROPS RPT	12)	Contract for Soils Report	GEO Solutions	Soils Report for 10th and Farroll Affordable Housing Project	IA Two - Housing											1,250.00	1,250.00
ROPS Othe	1)	Farroll Road Housing Project	City of Grover Beach	Regulatory Agreement with Vernon and Associates.	IA One - Housing											25,000.00	
ROPS Othe	2)	Farroll Road Housing Project	Vernon and Associates	Regulatory Agreement	IA One - Housing												
ROPS Adm	1)	Tax Allocation Bond Fees	Union Bank of California	Tax Allocation Bond Trustee Fees	IA One							1,988.00	1,988				
ROPS Adm	2)	Cost Allocation	City of Grover Beach	To cover office space and overhead	IA One							22,300.00	28,017				
ROPS Adm	3)	Employee Payroll	Various Employees	Payroll for Employees	IA One							35,500.00	18,016				
ROPS Adm	4)	Agency Insurance Costs	California JPIA	W/C Insurance for employees	IA One							0.00	-				
ROPS Adm	5)	Attorney Services	Law Office of Martin D. Koczanowicz	Estimated Agency Attorney amount	IA One							4,750.00	6,712				
ROPS Adm	6)	Property Tax Administrative Cost	County of San Luis Obispo	Luis Obispo	IA One							38,000.00	19,355				
ROPS Adm	7)	Agency Audit	Moss, Levy and Hartzheim, CPA's	Agency Area's Share of Annual Audit Costs for FY 11	IA One							2,400.00	2,400				
ROPS Adm	8)	Dues	Association	Agency Area's share of Annual Dues	IA One							0.00	0.00				
ROPS Adm	9)	Staff Support Costs for FY 12	Various Vendors	Office Supplies, Data Processing Supplies, Meeting supplies, copying, printing, postage and shipping.	IA One							2,600.00	481				
ROPS Adm	10)	Bond Disclosure	A. M. Peche and Associates	Costs associated with Bond Disclosure requirements.	IA One							2,500.00	2,127				
ROPS Adm	11)	Employee Payroll	Various Employees	Payroll for Employees	IA Two							13,200.00	2,198				
ROPS Adm	12)	Agency Insurance Costs	California JPIA	W/C Insurance for employees	IA Two							0.00	-				
ROPS Adm	13)	Attorney Services	Law Office of Martin D. Koczanowicz	Estimated Agency Attorney amount	IA Two							600.00	500				
ROPS Adm	14)	Property Tax Administrative Cost	County of San Luis Obispo	Luis Obispo	IA Two							10,000.00					
ROPS Adm	15)	Agency Audit	Moss, Levy and Hartzheim, CPA's	Agency Area's Share of Annual Audit Costs for FY 11	IA Two							2,200.00	2,200				
ROPS Adm	16)	Dues	Association	Agency Area's Share of Annual Dues	IA Two							0.00	0.00				
ROPS Adm	17)	Staff Support Costs for FY 12	Various	Office Supplies, Data Processing Supplies, Meeting supplies, copying, printing, postage and shipping.	IA Two							1,300.00	121				
ROPS Adm	18)	Housing Items															
ROPS Adm	24)	Dues	Housing Trust Fund	Housing Trust Fund Annual Dues	IA One							0.00	5,000				
ROPS Adm	25)	HCD Annual Housing Report	Urban Futures	HCD Annual Housing Report	IA Two							787.50	788				