CITY OF GROVER BEACH
ADMINISTRATIVE USE PERMIT APPLICATION

The purpose of this form is to advise the City of the basic components of the proposed project so that the City may review the application to determine compliance with applicable ordinances and policies. Providing accurate and complete information will assure prompt processing of this application. Use additional sheets wherever necessary.

FOR STAFF USE ONLY		
Date Application Submitted:	**Application Number:**	**Receipt Number/Accepted By:**

1. General Information:

Applicant:	Phone:
Address:	FAX:

2. Property Information:

Property Owner:	Phone:
Address:	FAX:
General Plan Land Use Designation:	Zoning:
Assessor's Parcel No.:	Parcel Size:
Street Address:	
Legal Description: Lot_____ Block_____ Tract_____ TOG_____	

3. Project Information:

a. Brief Description of Project/Proposed Use:

b. Proposed hours of operation:

c. Estimate the number of employees Total:

During Maximum Shift: Time Frame of Maximum Shift:

d. Estimate the number of patrons/clients/customers: Per day: During peak hour:

e. Number of off-street parking spaces to be provided:

f. Describe the **EXISTING** uses, structures and/or improvements on the site.

g. Provide a short description of the land uses surrounding the site.

NORTH:

SOUTH:

EAST:

WEST:

h. Does the proposed project conflict with deed restrictions, covenants, or easement rights on the property involved in this application? (If so, explain below.)

i. Will the proposed project in any way be injurious to neighboring property or to the public? (If so, explain below what steps will be taken to ensure the proposed project will not be detrimental to the surrounding area.)

j. List and describe any other related permits and other public approvals required for this project, including those required by City, regional, State, and Federal agencies.

Authority to File Application

Please read carefully before signing or filing out this application. Submission of this application does not imply approval by the Community Development Department, Planning Commission, or the City Council. Approval of this application will not grant any right or privilege to use any building or land contrary to the provisions of law. All ordinances governing the use of this property shall be complied with, whether specified herein or not.

APPLICANT: *I certify under penalty of perjury that the foregoing statements and answers herein made and all data, information, and evidence herewith submitted are in all respects, to the best of my knowledge and belief, true and correct. I understand that the submittal of incorrect or false information is grounds for invalidation of application completeness determination or approval. I understand the City might not approve what I am applying for, or might set Conditions of Approval.*

Signature **Date**

PROPERTY OWNER/AUTHORIZED AGENT *I certify under penalty of perjury that I am the owner of the property that is the subject of this application and that I have read this competed application and consent to its filing. (If signed by the authorized agent, a letter from the property owner must be provided indicating that the agent is authorized to act on his/her behalf.)*

Signature **Date**