

MINUTES
SPECIAL JOINT CITY COUNCIL / IMPROVEMENT AGENCY MEETING
MONDAY, JUNE 23, 2008

CALL TO ORDER Mayor/Chair Shoals called the meeting to order at 6:30 p.m. in the City Hall Council Chambers, 154 South Eighth Street, Grover Beach, California.

MOMENT OF SILENCE

FLAG SALUTE The flag salute was led by Fire Chief Hubert.

ROLL CALL

Council/Agency: Council/Board Members Ashton, Bright, Lieberman, Mayor Pro Tem/Vice Chair Nicolls, and Mayor/Chair Shoals were present.

City/Agency Staff: City Manager/Executive Director Perrault, City Attorney/General Counsel Koczanowicz, City Clerk/Agency Secretary McMahon, Administrative Services Director/Finance Officer Chapman, Community Development Director/Deputy Director Hansen, Police Chief Copsey, Fire Chief Hubert, Parks and Recreation Director Petker, Planning Manager Gould-Wells, Public Works Superintendent Ford, Battalion Chief Heath, Assistant Administrative Services Director Byrd, and Human Resources Coordinator Barrett were also present.

Also present was City Engineer Garing.

The following invited representatives were also present:

Jonni Biaggini, Executive Director, San Luis Obispo County Visitors and Conference Bureau (VCB);
Mike Manchek, President and CEO, Economic Vitality Corporation;
Glenn Martin, President, Grover Beach Chamber of Commerce; and
Margo Mason, Executive Director, Grover Beach Chamber of Commerce.

PUBLIC COMMUNICATIONS The Mayor/Chair opened the floor to any member of the public for comment on items of interest which were within the jurisdiction of the City Council / Improvement Agency but were not listed on the agenda. No one responded and the Mayor/Chair closed the Public Communications segment for this portion of the meeting.

CITY COUNCIL / IMPROVEMENT AGENCY- PUBLIC HEARING

CC/IA-1. Adoption of the FY 09 - FY 10 Biennial Budget.

Mayor Shoals read the title to the foregoing item, declared the Public Hearing open, and deferred to staff for a report. City Manager/Executive Director Perrault provided a brief overview of the budget document that was distributed to the Council/Agency at the meeting of June 16, 2008. He reviewed the schedule of presentations from individual departments and agencies requesting funds, suggested offering the public an opportunity to speak following each presentation, and outlined the alternatives for the Council/Agency to either: 1) continue the Public Hearing to Monday, July 7, 2008 and adopt a continuing budget Resolution, or 2) adopt the Budget that evening. He then responded to questions regarding Emergency Reserve Funds.

Police Department

Police Chief Copsey gave an overview of the proposed department budget and outlined funding sources, department achievements, goals for the upcoming fiscal year, and areas of significant fiscal impacts. He then responded to questions from the Council/Agency.

Brief discussion was held regarding:

- department programs being offered in the elementary schools;
- increased costs anticipated for animal control services;
- potential impacts from the State's proposed early parolee release program; and
- multi-year agreements signed with various labor units.

Fire Department

Fire Chief Hubert reviewed the increased number of calls for service over the past year and the increased call volume over the past five years. He then outlined department accomplishments, fire prevention and training program achievements, and goals and objectives for the upcoming year.

Brief discussion was held regarding:

- status of discussions with neighboring agencies for consolidated dispatch services or a dedicated fire dispatch service;
- increasing the City's contribution towards the services of the Battalion Chief; and
- identifying a site to develop a South County Training Facility.

Public Works/Utilities

Public Works Superintendent Ford reviewed the various components of the City's Public Works/Utilities Division, consisting of water system, wastewater system, storm water system, street construction and repair, and facility and equipment maintenance. He outlined achievements over the past year and the work program for the next fiscal year.

Brief discussion was held regarding Phase I of the South Industrial Area Sewer Trunk Line Project.

Community Development / Improvement Agency

Planning Manager Gould-Wells reviewed the functional components of the department, consisting of planning, building and safety, and economic development. She highlighted achievements over the past year and goals for next fiscal year. Community Development Director/Deputy Director Hansen outlined department funding sources, areas of significant fiscal impact, and proposed funding adjustments for department personnel.

Brief discussion was held regarding the department structure as an enterprise fund and recapturing costs.

Parks and Recreation

Parks and Recreation Director Petker highlighted department achievements over the past year and outlined goals for the next fiscal year.

Brief discussion was held regarding:

- costs for a student intern;
- additional planned improvements for Ramona Garden Park;
- providing on-line registration in conjunction with the redesign of the City website;
- creating an endowment or foundation to receive donations specifically for recreation programs and park amenities; and
- providing a facility for BMX bikes.

City Management Department

City Manager/Executive Director Perrault provided an overview of the proposed department budget. He highlighted major achievements over the past year and the goals and work program for the next fiscal year.

Brief discussion was held regarding:

- funds allocated towards street repairs;
- the Council determining the policy for allocating sales tax revenue; and
- how impact fees were determined and allocated.

Administrative Services

Administrative Services Director/Finance Officer Chapman provided an overview of the proposed department budget. She outlined funding sources, highlighted department achievements and goals for the next fiscal cycle and areas of significant fiscal impact.

Brief discussion was held regarding replacing the pool car with a hybrid vehicle.

Capital Improvement Projects

City Manager/Executive Director Perrault provided an overview of proposed projects, anticipated costs, and funding sources.

Brief discussion was held regarding funding and an initial environmental review for the train station expansion project.

Funding Requests from Other Agencies

Mayor/Chair Shoals invited representatives from all other agencies to present their respective funding requests.

Economic Vitality Corporation (EVC) - Mike Manchek, President & CEO, provided an overview of EVC activities, described economic development programs and resources available to new and existing businesses, including webinars available through the EVC's website, expanded partnerships with local Chambers of Commerce, and a countywide tourism study currently underway.

San Luis Obispo County Visitors and Conference Bureau (VCB) - Jonni Biaggini, Executive Director, distributed information on the VCB's marketing efforts, announced that the VCB's redesigned website was deemed the best in the State at a recent travel industry conference, and reviewed the economic benefits provided county-wide through the tourism promotion efforts of the VCB. She then responded to questions from the Council/Agency.

Grover Beach Chamber of Commerce - Glenn Martin, President, provided an overview of Chamber activities and sponsored events, and announced a Tri-Chamber sponsored South County Economic Forecast event tentatively was scheduled for July 2009.

Brief discussion was held regarding increasing the funding level for the Chamber under a proposed multi-year contract that was scheduled for Council/Agency consideration in early July 2009, the Chamber's renewed focus on increasing membership, and increased hours of operation for the Chamber office on weekends.

Housing Trust Fund - it was noted that, although there was no representative present at the meeting, the agency had submitted a request for funding at the same level as the previous fiscal year. Brief discussion was held regarding designating Agency funds to specifically develop affordable housing projects to benefit qualified Grover Beach residents.

Mayor/Chair Shoals opened the floor to public comments at this time.

- A. John Laferriere, Chair of the Parks, Recreation & Beautification Commission, stated that the Commission had met to discuss the proposed budget and raised concerns regarding the following unfunded projects: 1) on-line registration, 2) a senior center feasibility study, 3) restroom facility improvements at Grover Heights Park, and 4) improvements at the Mentone Basin Park.

Brief discussion was held regarding potential sources of revenue, such as the sale of under-utilized City-owned properties, which could be designated for unfunded park construction projects.

There were no further public comments received.

Action: Upon consensus, the Council/Agency directed staff to look into the disposition of under-utilized City-owned properties for unfunded park construction projects. The Council/Board praised staff for presenting a balanced budget in a user-friendly format, and acknowledged the benefits of a two-year budget for long-range fiscal planning.

Action - City Council:

It was m/s by Mayor Pro Tem Nicolls/Council Member Bright to adopt Resolution Nos. 08-49, 08-50, and 08-51. The motion carried on the following roll call vote:

AYES: Council Members Ashton, Bright, Lieberman, Mayor Pro Tem Nicolls, and Mayor Shoals.

NOES: Council Members - None.

ABSENT: Council Members - None.

ABSTAIN: Council Members - None.

Resolution No. 08-49: A Resolution of the City Council of the City of Grover Beach, California, Setting the FY 09 Appropriations Limit from Tax Proceeds.

Resolution No. 08-50: A Resolution of the City Council of the City of Grover Beach, California, Adopting the FY 09 and FY 10 Biennial Budget.

Resolution No. 08-51: A Resolution of the City Council of the City of Grover Beach, California, Establishing the Number of Authorized Positions in the Various Departments of the City for the FY 09 and FY 10 Biennial Budget.

Action - Improvement Agency:

It was m/s by Vice Chair Nicolls/Board Member Bright to adopt Resolution No. IA-08-06, adopting the biennial budget. The motion carried on the following roll call vote:

AYES: Board Members Ashton, Bright, Lieberman, Vice Chair Nicolls, and Chair Shoals.

NOES: Board Members - None.

ABSENT: Board Members - None.

ABSTAIN: Board Members - None.

Resolution No. IA-08-06: A Resolution of the City of Grover Beach Improvement Agency Adopting the FY 09 and FY 10 Biennial Budget.

ADJOURNMENT

There being no further business to come before the City Council / Improvement Agency, Mayor/Chair Shoals adjourned the meeting at 9:09 p.m.

City Council:

/s/JOHN P. SHOALS, MAYOR

Attest:

/s/DONNA L. McMAHON, CITY CLERK

(Approved at CC Mtg 1/26/09)

Improvement Agency:

/s/JOHN P. SHOALS, CHAIR

Attest:

/s/DONNA L. McMAHON, AGENCY SECRETARY

(Approved at IA Mtg 1/26/09)