

AGENDA

PARKS, RECREATION AND BEAUTIFICATION COMMISSION

THURSDAY, JUNE 17, 2021

AT 6:00 PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting, please contact the City Clerk (805-473-4567) at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

In compliance with the State and County Shelter at Home Orders, and as allowed by the Governor's Executive Order N-29-20, which allows for a deviation of teleconference rules required by the Ralph M. Brown Act, Commission meetings will be held by teleconference only until further notice.

Meetings can be viewed on Channel 20. Rather than attending in person, residents should call (805)-321-6639 to provide public comment via phone (the phone line will open just prior to the start of the meeting at 6:00 PM) or written public comments can be submitted via email to gbadmin@groverbeach.org prior to the meeting start time of 6:00 PM. If submitting written comments in advance of the meeting, please note the agenda item. Written comments will be read out loud during the Commission meeting on the appropriate agenda item subject to the customary 3-minute time limit.

CALL TO ORDER

FLAG SALUTE

ROLL CALL Commissioners Kassi Dee, Donna De La Rosa, Debbie Guerra, Kara Ramirez, and Chair Jeff Al-Mashat

PUBLIC COMMUNICATIONS

Any member of the public may address the Commission for a period not to exceed three minutes total on any item of interest within the jurisdiction of this Commission. The Commission will listen to all communications; however, in compliance with the Brown Act, the Commission cannot act on items not on the agenda.

CONSENT AGENDA

The following routine items listed below are scheduled for consideration as a group. Recommendations for each item are noted in parentheses. Members of the audience may speak on any item(s) listed on the Consent Agenda. Any Commissioner or the Director may request that an item be withdrawn from the Consent Agenda to allow for full discussion.

1. **Minutes of the Parks, Recreation and Beautification Commission on May 20, 2021.**
(Recommended Action: Approve the minutes as submitted or revised.)
VOICE VOTE
2. **2021 Department Monthly Report**
(Recommendation Action: Review and file Monthly Report)
VOICE VOTE

REGULAR BUSINESS

3. **16th Street Park New Playground Celebration** – Parks & Recreation Director Petker
(**Recommended Action:** Receive update on the June 26th 16th Street Park New Playground Ribbon Cutting Ceremony.)
4. **COVID 19 Update – June 15, SLO County Reopening** – Parks & Recreation Director Petker

PUBLIC COMMUNICATIONS

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COMMISSION COMMUNICATIONS

STAFF COMMUNICATION

- New classes update
- Special events update
- Ramona Garden Park Center COVID testing site ending June 30

ADJOURNMENT

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Staff reports or other written materials relating to each item of business referred to on this agenda are available from the City website www.groverbeach.org and on file in the City Clerk's Office. Related materials submitted after distribution of the agenda packet are available in the City Clerk's Office during normal business hours. If you have questions regarding any agenda item, please contact the appropriate City Department. Any writings or documents regarding any item on this agenda, not exempt from public disclosure, provided to a majority of the City Council and distributed subsequent to distribution of the agenda packet will be made available for public inspection in the City Clerk's Office during normal business hours.

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Note: This agenda was prepared and posted pursuant to Government Code Section 54954.2. This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at City Hall for any revisions or call the City Clerk's Office at (805) 473-4567 for more information.

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The agenda and staff reports are also available on the City's website: www.groverbeach.org

REGULAR MEETING
PARKS, RECREATION AND BEAUTIFICATION COMMISSION
THURSDAY, MAY 20, 2021 6:00 P.M.
Via Teleconference

CALL TO ORDER Chair Al-Mashat called the meeting of the Parks, Recreation and Beautification Commission to order at 6:00 p.m. with all Commissioners teleconferencing.

ROLE CALL **Commissioners:** Kassie Dee, Donna De La Rosa, Debbie Guerra, Kara Ramirez and Chair Jeff Al-Mashat were present.

City Staff: Mayor Jeff Lee, City Manager Matthew Bronson, City Attorney David Hale, Parks and Recreation Director Kathy Petker, Recreation Coordinator Madison Ochotorena, City Clerk Wendi Sims and Deputy City Clerk-PRBC Secretary Nicole Retana were also present via teleconference.

FLAG SALUTE The flag salute was led by Commissioner Guerra.

PUBLIC COMMUNICATIONS:

Chair Al-Mashat opened the floor to any member of the public calling into the meeting on the teleconference line (805) 321-6639, for comment on items of interest which were within the jurisdiction of the Commission, but were not listed on the agenda.

- Trevor Weiger – Project Backboard

With no further comments received Chair Al-Mashat closed the Public Communications segment for this portion of the meeting.

Commissioners discussed and agreed to a future presentation from Mr. Weiger with Project Backboard.

CONSENT AGENDA

Chair Al-Mashat opened public comment on this matter. No public comments were received at this time and Chair Al-Mashat closed public comment.

1. **Minutes of the Parks, Recreation and Beautification Commission Meeting on Thursday, January 21, 2021**
2. **2021 Department Monthly Report**

Action: It was motioned by Commissioner Guerra and seconded by Commissioner De La Rosa to approve Consent Agenda Item Numbers 1 and 2 as recommended. The motion passed unanimously via voice vote.

REGULAR BUSINESS

3. Mayor's Welcome and City Overview

Chair Al-Mashat read the title to the forgoing item and introduced Mayor Lee.

Mayor Jeff Lee welcomed the fully seated Parks and Recreation Commission, discussed the vision for the Parks, Recreation and Beautification Commission.

City Manager Bronson welcomed the Parks and Recreation Commissioners, discussed all the Commission's within the City of Grover Beach and provided an overview of past projects.

Chair Al-Mashat opened public comment on this matter. No public comments were received at this time and Chair Al-Mashat closed public comment.

Action: Received welcome from Mayor Lee and an overview of City items from City Manager Bronson.

4. Brown Act Discussion

City Attorney Hale presented a Powerpoint presentation regarding the Rules of the Brown Act.

Commissioner Guerra questioned if two Commissioners are having a discussion with Parks and Recreation Director Petker is that violating the Brown Act with City Attorney Hale responding no.

Chair Al-Mashat opened public comment on this matter. No public comments were received at this time and Chair Al-Mashat closed public comment.

Action: Received information on the Brown Act.

5. Parks, Recreation and Beautification Commission Overview

Parks and Recreation Director Petker presented the Parks, Recreation and Beautification Commission overview.

Recreation Coordinator Maddison Ochotorena discussed upcoming City events and past events.

Commissioner Guerra shared her experience going to the State Parks and Recreation Conference in 2020 and being on the Parks, Recreation, and Beautification Commission

Chair Al-Mashat shared his experience being on the Parks, Recreation, and Beautification Commission.

Chair Al-Mashat opened public comment on this matter. No public comments were received at this time and Chair Al-Mashat closed public comment.

Action: Received an overview of the responsibilities of the Parks, Recreation, and Beautification Commission.

COMMISSION COMMUNICATIONS

Chair Al-Mashat discussed the trash cans at the beach.

Commissioner Dee questioned the firework booth process and the due date of the applications with City Clerk Sims responding.

STAFF COMMUNICATION

None.

PUBLIC COMMUNICATION

None.

ADJOURNMENT

Chair Al-Mashat adjourned the meeting at 7:09 p.m.

JEFF AL-MASHAT, CHAIR

Attest:

SECRETARY TO THE PARKS, RECREATION AND BEAUTIFICATION COMMISSION
NICOLE RETANA, DEPUTY CITY CLERK
(Approved at PRBC Meeting _____ 2021)



PARKS, RECREATION AND BEAUTIFICATION STAFF REPORT

TO: Parks, Recreation and Beautification Commission **DATE:** June 17, 2021

FROM: Parks & Recreation Program Director Kathy Petker

PREPARED BY: Recreation Coordinator Madison Ochotorena

SUBJECT: Parks & Recreation Monthly Reports

RECOMMENDATION

Receive an update on Parks & Recreation Monthly Facility and Special Event Reports.

BACKGROUND

Each month the Parks & Recreation Department staff tracks the registrations for paid classes, revenue received for facility and park rentals, participant and volunteer numbers for events, tracking of sponsor funds, as well as a list of special events. Please note that these reports are based on the City's fiscal year calendar.

Due to the COVID-19 pandemic the facilities and parks were closed and classes and special events cancelled. This is reflected in the reports as you can see with all the zero amounts listed. When the City was allowed to move into the orange tier in April it allowed for some park rentals and some classes to return along with the Paint and Play with Mom event. As the State continues to open we will see the revenues and events return to Parks & Recreation. We are looking forward to the Sizzlin' Summer Concert Series, the return of facility rentals and the other exciting events scheduled for the remainder of the year.

FISCAL IMPACT

There is no fiscal impact associated with this item.

ALTERNATIVES

The Commission has the following alternative to consider:

1. Receive an update on Parks & Recreation Monthly Facility and Special Event Reports.
2. Provide alternative direction to staff.

PUBLIC NOTIFICATION

The agenda was posted in accordance with the Brown Act.

ATTACHMENTS

1. Facility and Special Events Monthly Reports

Summer Concert Series	July4- August 15	\$0.00	\$0.00	\$0.00	Special Event Monthly Review		
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* Note: In-kind donations of hot dogs, candy, chips, water, not included with sponsor/donation figures.

** Note: Preliminary staff time costs to be determined for PW, PD, P&R

Grover Beach Parks & Recreation													
FY 2021 Monthly Report													
Facility/Park Rentals													
Grover Beach Community Center													
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
City Sponsored (includes City of GB, Federal, State, or other local gov't agencies)	0	0	0	0	0	0	0	0	0	0	1	0	1
Grover Beach Non-Profit	0	0	0	0	0	0	0	0	6	0	0	0	6
Non- Profit	0	0	0	0	0	0	0	0	0	0	0	0	0
Private	0	0	0	0	0	0	0	0	0	0	0	0	0
Non-Profit Usage Fees Collected	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Private Usage Fees Collected	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Number of Functions Requiring Building Attendant	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Community Center Uses	0	0	0	0	0	0	0	0	6	0	0	0	6
Total Community Center Fees Collected	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ramona Garden Park Center													
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
City Sponsored (includes City of GB, Federal, State, or other local gov't agencies)	1	1	0	0	2	1	1	1	1	1	1	0	10
Grover Beach Non-Profit	0	0	0	0	0	0	0	0	0	0	0	0	0
Non- Profit	0	0	0	0	0	0	0	0	0	0	0	0	0
Private	0	0	0	0	0	0	0	0	0	0	0	0	0
Non-Profit Usage Fees Collected	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Private Usage Fees Collected	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Number of Functions Requiring Building Attendant	1	1	0	0	0	0	0	0	0	0	0	0	2
Total Ramona Center Uses	1	1	0	0	1	1	1	1	1	1	1	0	9
Total Ramona Center Fees Collected	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grover Heights Park													
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
Group Barbecue Area Reservations	0	0	0	0	0	0	0	0	0	2	4	0	6
Volleyball Court Reservations	0	0	0	0	0	0	0	0	0	0	0	0	0
Horseshoe Pit Reservations	0	0	0	0	0	0	0	0	0	0	0	0	0
Tennis Court Reservations	0	0	0	0	0	0	0	0	0	0	0	0	0
Grover Heights Park Usage Fees Collected	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$137	\$220	\$0	\$357
Total Grover Heights Park Uses	0	0	0	0	0	0	0	0	0	2	4	0	6
Total Grover Heights Park Fees Collected	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$137	\$220	\$0	\$357
16th Street Park													
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
Group Barbecue Area Reservations	0	0	0	0	0	0	0	0	0	1	3	0	4
Volleyball Court Reservations	0	0	0	0	0	0	0	0	0	0	0	0	0
Horseshoe Pit Reservations	0	0	0	0	0	0	0	0	0	0	0	0	0
Softball Field Reservations	0	0	0	0	0	0	0	0	0	0	1	0	1
16th Street Park Usage Fees Collected	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$94	\$332	\$0	\$426
Total 16th Street Park Uses	0	0	0	0	0	0	0	0	0	1	4	0	5
Total 16th Street Park Fees Collected	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$94	\$332	\$0	\$426
Mentone Basin Park													
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
Field/Lights Reservations	0	0	0	0	0	0	0	0	0	0	0	0	0
Basketball Court Reservations	0	0	0	0	0	0	0	0	0	0	0	0	0
Tennis Court Reservations	0	0	0	0	0	0	0	0	0	0	0	0	0
Mentone Basin Park Usage Fees Collected	\$0	\$0	0	0	0	0	0	0	0	0	0	0	\$0
Total Mentone Basin Park Uses	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Mentone Basin Park Fees Collected	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ramona Garden Park													
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
Gazebo/Ampitheater Reservations	0	0	0	0	0	0	0	0	0	0	0	0	0
Ramona Garden Park Gazebo Usage Fees Collected	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Ramona Garden Park Uses	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Ramona Garden Park Fees Collected	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Park Uses	0	0	0	0	0	0	0	0	0	0	0		0
Total Park Fees Collected	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
Equipment Rentals													
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
Total Equipment Rental Fees Collected	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0

Grover Beach Parks & Recreation													
FY 2021 Monthly Report													
Recreation Classes													
Adult Classes													
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
Adult Classes - Number Offered	1	1	2	3	3	1	1	1	2	2	1		18
Adult Classes - Total Participation	8	9	19	19	21	11	13	10	18	16	10		154
Adult Classes - Fees Collected	\$128	\$153	\$219	\$199	\$194	\$187	\$221	\$170	\$136	\$119	\$170		\$1,896
Youth Classes													
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
Youth Classes - Number Offered	0	0	0	0	0	0	0	0	0	0	0		0
Youth Classes - Total Participation	0	0	0	0	0	0	0	0	0	0	0		0
Youth Classes - Fees Collected	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
Tiny Tots													
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
Tiny Tots - Number Offered	0	0	0	0	0	0	0	0	0	0	2		2
Tiny Tots - Total Participation	0	0	0	0	0	0	0	0	0	0	15		15
Tiny Tots - Fees Collected	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,265		\$1,265
Co-Sponsored Classes													
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
Co-Sponsored Classes - Number Offered	0	0	0	0	0	0	0	0	0	0	1		1
Dedication Programs													
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
Dedicate a Tree Program	0	0	0	0	0	0	0	0	0	0	0		0
Dedicate a Bench Program	0	0	0	0	0	0	0	0	0	0	0		0
Dedicate a Picnic Table Program	0	0	0	0	0	0	0	0	0	0	0		0
*Ramona Center used for COVID testing													
* Month of March 5CHC usage at GBCC- still awaiting fee collection													



PARKS, RECREATION AND BEAUTIFICATION COMMISSON



TO: Parks, Recreation and Beautification Commission

DATE: June 17, 2021

FROM: Kathy Petker, Parks & Recreation Director

PREPARED BY: Kathy Petker, Parks & Recreation Director

SUBJECT: 16th Street Park Playground Equipment Completion Ribbon Cutting Celebration Saturday, July 24

RECOMMENDATION

Receive information on the planning for the celebration of the completion of the new playground equipment at 16th Street Park.

BACKGROUND

The City contracted with Park & Play Structures to install the new playground equipment at 16th Street Park. The old structure was over 20 years old. The new playground includes all modern features and ADA poured in placed rubber surfacing. Staff is planning a ribbon cutting ceremony for Saturday July 24th from 10:00 a.m – 11:30 am.

DISCUSSION

The public is invited to join the Mayor, City Council and City staff to celebrate the completion of the new playground. The project was budgeted with City funds and by a grant from Daryl Cameron on behalf of Nichols Foundation. Park & Play Structures is sponsoring the ribbon cutting ceremony event with a sponsorship amount of \$500. Activities at the event will include a ribbon cutting ceremony, face painting, balloons, face painting, free t-shirts while supplies last and light refreshments.

FISCAL IMPACT

The 16th Street Park new playground equipment ribbon cutting celebration will be funded with a \$500 sponsorship from Park & Play Structures.

PUBLIC NOTIFICATION

The agenda was posted in accordance with the Brown Act.



PARKS, RECREATION AND BEAUTIFICATION STAFF REPORT

TO: Parks, Recreation and Beautification Commission **DATE:** June 17, 2021

FROM: Parks & Recreation Program Director Kathy Petker

PREPARED BY: Parks & Recreation Program Director Kathy Petker

SUBJECT: COVID-19 Response Update for Parks & Recreation

RECOMMENDATION

Receive an update on the City's response to the COVID-19 pandemic.

BACKGROUND

The City continues its work in addressing the COVID-19 coronavirus pandemic following the direction of the County Public Health Department in coordination with other local agencies.

Countywide Status

As of June 9, San Luis Obispo County has 21,387 confirmed COVID-19 cases with six current hospitalizations and 39 individuals at home and 21,081 individuals recovered (approximately 99%). This is only a 1.4% increase in new cases over the past three weeks and a 40% decrease in the number of active cases. These numbers continue the positive trends in case numbers and as a reference, there were approximately 3,500 active cases at the peak of the holiday surge in mid-January compared with 45 currently. Approximately 37% (8,039) of the confirmed cases in this county are in North County with 4,200 in Paso Robles and 3,839 in Atascadero, Templeton, and elsewhere. Approximately 33% (7,106) of cases are in the central part of the county with the vast majority (4,039) in San Luis Obispo.

In South County, there has been a total of 5,007 confirmed cases (approximately 23% of countywide cases) with 1,502 in Arroyo Grande, 1,582 in Nipomo, 887 in Grover Beach, 692 in Oceano, and 344 in Pismo Beach. Case numbers in Grover Beach per 1,000 residents (65) continue to be lower than Arroyo Grande (83) and Oceano (96) though higher than Pismo Beach (42). There has also only been an increase of two cases in Grover Beach over the past three weeks similar to the countywide trends in case numbers.

Parks & Recreation Response Update

Unfortunately, over the last year due to COVID restrictions many classes, events and rentals were cancelled or limited. The Parks & Recreation Department offered creative virtual programming including 4th of July – Holiday Spirit, Community Bingo, Get Moving with Grover Beach, Spring Spirit Contest Decorating Contest, Carved Pumpkin Contest, Dune Run & Walk, and Arbor Day.

On June 9, San Luis Obispo County was moved to the “yellow” or “Minimal” tier based on the *Blueprint*. The county currently has an adjusted case rate of 1.6 new cases per day per 100,000 population on a rolling seven-day average and a positivity rate of 1.0% and health equity metric of 1.0%. Attachment 1 shows the comparison of restrictions under each tier for the Council’s reference. The State has announced that it plans to lift remaining restrictions for businesses and other activities including the face coverings mandate beginning on June 15. This plan is entitled *Beyond the Blueprint* and would effectively end the four-color tiers of restrictions and allow normal business operations and activities assuming vaccine supply remained sufficient and hospitalizations remained low.

With the restrictions being lifted the Parks & Recreation Department was able to have the Mother & Son event was an in person which was a success and the Sizzlin’ Summer Concert Series will kick off in person on the 4th of July . Additional programming will include a Movie in the Park, Holiday Parade & Santa’s Workshop, and Garden Tour.

Revenue losses related to impacts of COVID-19 include the cancellation of parks and facilities rentals from May 2020 through May 2021 that were scheduled for graduations, weddings, memorial dinners, etc.

The Tiny Tots preschool enrichment program classes were cancelled from March 2020 to April 2021 and restarted this May. Adult classes restarting include painting, Zumba, Tai Chi, kick boxing, yoga, dog training, roller skating and Ukulele. This Fall and Winter season in person events will include 9/11 Ceremony; Halloween Carved Pumpkin Contest and Grover Beach Holiday Parade.

FISCAL IMPACT

There is no fiscal impact associated with this item.

ALTERNATIVES

The Commission has the following alternative to consider:

1. Receive an update on the response to the COVID-19 pandemic; or
2. Provide alternative direction to staff.

PUBLIC NOTIFICATION

The agenda was posted in accordance with the Brown Act.

ATTACHMENTS

None
