

AGENDA

PARKS, RECREATION AND BEAUTIFICATION COMMISSION

THURSDAY, AUGUST 19, 2021

AT 6:00 PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting, please contact the City Clerk (805-473-4567) at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

In compliance with the State and County Shelter at Home Orders, and as allowed by the Governor's Executive Order N-29-20, which allows for a deviation of teleconference rules required by the Ralph M. Brown Act, Commission meetings will be held by teleconference only until further notice.

Meetings can be viewed on Channel 20. Rather than attending in person, residents should call (805)-321-6639 to provide public comment via phone (the phone line will open just prior to the start of the meeting at 6:00 PM) or written public comments can be submitted via email to gbadmin@groverbeach.org prior to the meeting start time of 6:00 PM. If submitting written comments in advance of the meeting, please note the agenda item. Written comments will be read out loud during the Commission meeting on the appropriate agenda item subject to the customary 3-minute time limit.

CALL TO ORDER

FLAG SALUTE

ROLL CALL Commissioners Kassi Dee, Donna De La Rosa, Kara Ramirez, and Chair Jeff Al-Mashat

PUBLIC COMMUNICATIONS

Any member of the public may address the Commission for a period not to exceed three minutes total on any item of interest within the jurisdiction of this Commission. The Commission will listen to all communications; however, in compliance with the Brown Act, the Commission cannot act on items not on the agenda.

CONSENT AGENDA

The following routine items listed below are scheduled for consideration as a group. Recommendations for each item are noted in parentheses. Members of the audience may speak on any item(s) listed on the Consent Agenda. Any Commissioner or the Director may request that an item be withdrawn from the Consent Agenda to allow for full discussion.

1. **Minutes of the Parks, Recreation and Beautification Commission on June 17, 2021.**
(Recommended Action: Approve the minutes as submitted or revised.)
VOICE VOTE
2. **2021 Department Monthly Report**
(Recommendation Action: Review and file Monthly Report)
VOICE VOTE

REGULAR BUSINESS

3. **Commissioners' Brainstorming Ideas for the Parks, Recreation and Beautification Commission** – Parks & Recreation Director Petker
(Recommended Action: PRBC Commissions will be asked their thoughts and ideas to give direction to staff on priorities for the PRBC.)

PUBLIC COMMUNICATIONS

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COMMISSION COMMUNICATIONS

STAFF COMMUNICATION

- Upcoming Events
- Stone Soup Music Festival
- School House Roller Skating
- 9/11 20th Anniversary
- Movie in the Park
- Dune Run and Walk
- PRBC Vacant Seat

ADJOURNMENT

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Staff reports or other written materials relating to each item of business referred to on this agenda are available from the City website www.groverbeach.org and on file in the City Clerk's Office. Related materials submitted after distribution of the agenda packet are available in the City Clerk's Office during normal business hours. If you have questions regarding any agenda item, please contact the appropriate City Department. Any writings or documents regarding any item on this agenda, not exempt from public disclosure, provided to a majority of the City Council and distributed subsequent to distribution of the agenda packet will be made available for public inspection in the City Clerk's Office during normal business hours.

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Note: This agenda was prepared and posted pursuant to Government Code Section 54954.2. This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at City Hall for any revisions or call the City Clerk's Office at (805) 473-4567 for more information.

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The agenda and staff reports are also available on the City's website: www.groverbeach.org

REGULAR MEETING
PARKS, RECREATION AND BEAUTIFICATION COMMISSION
THURSDAY, JUNE 17, 2021 6:00 P.M.
Via Teleconference

CALL TO ORDER Chair Al-Mashat called the meeting of the Parks, Recreation and Beautification Commission to order at 6:03 p.m. with all Commissioners teleconferencing.

ROLE CALL **Commissioners:** Kassie Dee, Donna De La Rosa, Kara Ramirez and Chair Jeff Al-Mashat were present.

City Staff: Parks and Recreation Director Kathy Petker, Recreation Coordinator Madison Ochotorena, City Clerk Wendi Sims and Deputy City Clerk-PRBC Secretary Nicole Retana were also present via teleconference.

FLAG SALUTE The flag salute was led by Commissioner De La Rosa.

PUBLIC COMMUNICATIONS:

Chair Al-Mashat opened the floor to any member of the public calling into the meeting on the teleconference line (805) 321-6639, for comment on items of interest which were within the jurisdiction of the Commission, but were not listed on the agenda. No one responded and the Chair closed the Public Communication segment for this portion of the meeting.

CONSENT AGENDA

Chair Al-Mashat opened public comment on this matter. No public comments were received at this time and Chair Al-Mashat closed public comment.

1. **Minutes of the Parks, Recreation and Beautification Commission Meeting on Thursday, May 20, 2021**
2. **2021 Department Monthly Report**

Action: It was motioned by Commissioner Dee and seconded by Commissioner De La Rosa to approve Consent Agenda Item Numbers 1 and 2 as recommended. The motion passed unanimously via voice vote.

REGULAR BUSINESS

3. **16th Street Park New Playground Celebration**

Chair Al-Mashat read the title to the forgoing item and introduced Parks and Recreation Director Petker.

Parks and Recreation Director Petker discussed the upcoming 16th Street Park Celebration that will take place on Tuesday, August 3, 2021 at 6:00 pm. This celebration will be in conjunction with the Grover Beach Police Department's National Night Out.

Commissioners expressed excitement for the new park and Commissioner Dee questioned when the park will be open to the public with Parks and Recreation Director Petker responding some time before the grand opening.

Chair Al-Mashat opened public comment on this matter. No public comments were received at this time and Chair Al-Mashat closed public comment.

Action: Received the update on the 16th Street Park New Playground Ribbon Cutting Ceremony.

4. Covid 19 Update

Parks and Recreation Director Petker gave a brief report on the Covid-19 pandemic. Parks and Recreation Coordinator Ochotorena discussed upcoming classes the City will be offering.

Commissioners questioned the upcoming July 4th Celebration and how a someone could be a sponsor with Parks and Recreation Director responding.

Chair Al-Mashat opened public comment on this matter. No public comments were received at this time and Chair Al-Mashat closed public comment.

COMMISSION COMMUNICATIONS

None.

STAFF COMMUNICATION

Parks and Recreation Director Petker discussed upcoming events; Sizzlin Summer Concert Series starting on the 4th of July, Stone Soup Music Festival, Roller Skate Day, 9/11, Movie in the Park, Carved Pumpkin Contest & Halloween Activities event and the Dune Run & Walk on September 19.

Parks and Recreation Coordinator Ochotorena mentioned the Monster Skate with YMCA on August 7 and the end of Covid testing at Ramona Center on June 30, 2021.

PUBLIC COMMUNICATION

None.

ADJOURNMENT

Chair Al-Mashat adjourned the meeting at 6:38 p.m.

JEFF AL-MASHAT, CHAIR

Attest:

SECRETARY TO THE PARKS, RECREATION AND BEAUTIFICATION COMMISSION
NICOLE RETANA, DEPUTY CITY CLERK
(Approved at PRBC Meeting _____ 2021)



PARKS, RECREATION AND BEAUTIFICATION STAFF REPORT

TO: Parks, Recreation and Beautification Commission **DATE:** August 19, 2021

FROM: Parks & Recreation Program Director Kathy Petker

PREPARED BY: Recreation Coordinator Madison Ochotorena

SUBJECT: Parks & Recreation Monthly Reports

RECOMMENDATION

Receive an update on Parks & Recreation Monthly Facility and Special Event Reports.

BACKGROUND

Each month the Parks & Recreation Department staff tracks the registrations for paid classes, revenue received for facility and park rentals, participant and volunteer numbers for events, tracking of sponsor funds, as well as a list of special events. Please note that these reports are based on the City's fiscal year calendar.

Due to the COVID-19 pandemic the facilities and parks were closed and classes and special events cancelled. This is reflected in the reports as you can see with all the zero amounts listed. When the City was allowed to move into the orange tier in April it allowed for some park rentals and some classes to return. As the State slowly continues to open we will see the revenues and events return to Parks & Recreation. We are looking forward to the Fall events and the return of facility rentals and the other exciting events scheduled.

FISCAL IMPACT

There is no fiscal impact associated with this item.

ALTERNATIVES

The Commission has the following alternative to consider:

1. Receive an update on Parks & Recreation Monthly Facility and Special Event Reports.
2. Provide alternative direction to staff.

PUBLIC NOTIFICATION

The agenda was posted in accordance with the Brown Act.

ATTACHMENTS

1. Facility and Special Events Monthly Reports

Total Mentone Basin Park Uses	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Mentone Basin Park Fees Collected	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Ramona Garden Park	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
Gazebo/Ampitheater Reservations	1	0	0	0	0	0	0	0	0	0	0	0	1
Ramona Garden Park Gazebo Usage Fees Collected	\$93	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$93
Total Ramona Garden Park Uses	1	0	0	0	0	0	0	0	0	0	0	0	1
Total Ramona Garden Park Fees Collected	\$325	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$325

Total Park Uses	15	0	0	0	0	0	0	0	0	0	0	0	15
Total Park Fees Collected	\$1,419	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,419

Equipment Rentals	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
Total Equipment Rental Fees Collected	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Recreation Classes

Adult Classes	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
Adult Classes - Number Offered	2	0	0	0	0	0	0	0	0	0	0	0	2
Adult Classes - Total Participation	21	0	0	0	0	0	0	0	0	0	0	0	21
Adult Classes - Fees Collected	\$246	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Youth Classes	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
Youth Classes - Number Offered	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth Classes - Total Participation	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth Classes - Fees Collected	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Tiny Tots	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
Tiny Tots - Number Offered	2	0	0	0	0	0	0	0	0	0	0	0	0
Tiny Tots - Total Participation	16	0	0	0	0	0	0	0	0	0	0	0	0
Tiny Tots - Fees Collected	\$686	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$686

Co-Sponsored Classes	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
Co-Sponsored Classes - Number Offered	1	0	0	0	0	0	0	0	0	0	0	0	1

Dedication Programs	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
Dedicate a Tree Program	0	0	0	0	0	0	0	0	0	0	0	0	0
Dedicate a Bench Program	0	0	0	0	0	0	0	0	0	0	0	0	0
Dedicate a Picnic Table Program	0	0	0	0	0	0	0	0	0	0	0	0	0

July Co-sponsored Event (Hero Park, Community Skate Event)

Grover Beach Parks & Recreation

FY 2022

REVENUE					
SPECIAL EVENT	TOTAL DEPT. BUDGET FOR SPECIAL EVENTS	SPONSORS/ DONATIONS	SALES/ REGIST	TOTAL REVENUE	EXPENSES
	\$31,000.00				
Summer Concert Series	July-August	\$0.00	\$0.00	\$0.00	\$0.00
9/11 Memorial Event	Sept 11th	\$0.00	\$0.00	\$0.00	\$0.00
30th Annual Dune Run Run & Walk	Sept 19th	\$0.00	\$0.00	\$0.00	\$0.00
Movie Night - SEP	Sept 18th	\$0.00	\$40.00	\$0.00	\$0.00
Movie Night - OCT	2nd October	\$0.00	\$0.00	\$0.00	\$0.00
Cal Poly Basketball Clinic	October	\$0.00	\$0.00	\$0.00	\$0.00
Cal Poly Tennis Clinic Men's Team	October	\$0.00	\$0.00	\$0.00	\$0.00
Carved Pumpkin / Halloween Activities (* see note below)	Oct-Friclosest to 31st	\$0.00	\$0.00	\$0.00	\$0.00
Thanksgiving	November	\$0.00	\$0.00	\$0.00	\$0.00
Thankfulness Contest					
Cal Poly Tennis Clinic Women's Team	November	\$0.00	\$0.00	\$0.00	\$0.00
Holiday Light Ceremony	December 4th	\$0.00	\$0.00	\$0.00	\$0.00
Santa's Workshop	Dec- 1st Sat	\$0.00	\$0.00	\$0.00	\$0.00
Holiday of Lights Contest	Nov 28 -Dec16	\$0.00	\$0.00	\$0.00	\$0.00
52nd Annual Holiday Parade (**see note below)	Dec- 1st Sat	\$0.00	\$0.00	\$0.00	\$0.00
REVENUE					
SPECIAL EVENT	BUDGET	SPONSORS/ DONATIONS (includes in-kind)	SALES/ REGIST	TOTAL REVENUE	EXPENSES
Volunteer Recognition Night	cancelled	\$0.00	\$0.00	\$0.00	
Arbor Day Celebration		\$0.00	\$0.00	\$0.00	
Paint and Play with Mom	May 15th, 2021	\$0.00	\$0.00	\$0.00	
Spring Garden Tour		\$0.00	\$0.00	\$0.00	
Summer Concert Series	July4- August 15	\$0.00	\$0.00	\$0.00	

* Note: In-kind donations of hot dogs, candy, chips, water, not included with sponsor/donation figures.

** Note: Preliminary staff time costs to be determined for PW, PD, P&R



PARKS, RECREATION AND BEAUTIFICATION COMMISSION STAFF REPORT



TO: Parks, Recreation and Beautification Commission

DATE: August 19, 2021

FROM: Kathy Petker, Parks & Recreation Director

PREPARED BY: Kathy Petker, Parks & Recreation Director

SUBJECT: Commissioners' Brainstorming Ideas for the Parks, Recreation and Beautification Commission and Parks & Recreation Department

RECOMMENDATION

The Commission will be asked their thoughts and brainstorm to give feedback on priorities for the PRBC and Parks & Recreation Department.

BACKGROUND

Staff is looking for feedback from the Commission to recommend the planning of long range and immediate improvements for parks and recreation programs. The City has many parks and facilities to host activities and want to stay up to date with current trends to continue increasing the quality of life for locals and visitors. The Department currently offers preschool aged enrichment classes, painting, tai chi, roller skating, yoga, ukulele, and more.

DISCUSSION

The Commission is a liaison between the community and the City Council regarding parks and recreation items. The Commission recommends projects within the parks, facilities, and programming to increase public recreation. The Commission is instrumental in working with the public about planned and potential projects and goals and requests discussion for new goals. Some of the previous accomplishments include new programs, classes, park improvements, and playground equipment. Most recently, the Sizzlin' Summer Concert Series.

FISCAL IMPACT

No fiscal impact related to this item.

PUBLIC NOTIFICATION

The agenda was posted in accordance with the Brown Act.