

AGENDA

PARKS, RECREATION AND BEAUTIFICATION COMMISSION

THURSDAY, FEBRUARY 17, 2022

AT 6:00 PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting, please contact the City Clerks Office (805) 473-4567) at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Given public health conditions and consistent with Assembly Bill No. 361, which allows for a deviation of teleconference rules required by the Ralph M. Brown Act, meetings will be held by teleconference only until further notice.

Meetings can be viewed on Channel 20. Members of the public may call (805)-321-6639 to provide public comment via phone (the phone line will open just prior to the start of the meeting at 6:00 PM) or written public comments can be submitted via email to gbadmin@groverbeach.org prior to the meeting start time of 6:00 PM. If submitting written comments in advance of the meeting, please note the agenda item. Written comments will be read out loud during the Commission meeting on the appropriate agenda item subject to the customary 3-minute time limit.

Any member of the public may address the Commission for a period not to exceed three minutes total on any item of interest within the jurisdiction of this Commission. The Commission will listen to all communications; however, in compliance with the Brown Act, the Commission cannot act on items not on the agenda.

CALL TO ORDER

FLAG SALUTE

ROLL CALL Commission Members Kassi Dee, Donna De La Rosa, Sage Lysobey, Kara Ramirez, and Chair Jeff Al-Mashat

PUBLIC COMMUNICATIONS

Any member of the public may address the Commission for a period not to exceed three minutes total on any item of interest within the jurisdiction of this Commission. The Commission will listen to all communications; however, in compliance with the Brown Act, the Commission cannot act on items not on the agenda.

CONSENT AGENDA

The following routine items listed below are scheduled for consideration as a group. Recommendations for each item are noted in parentheses. Members of the audience may speak on any item(s) listed on the Consent Agenda. Any Commissioner or the Director may request that an item be withdrawn from the Consent Agenda to allow for full discussion.

1. Minutes of the Parks, Recreation and Beautification Commission on December 16, 2021.

(Recommended Action): Approve the minutes as submitted or revised.)

VOICE VOTE

2. Parks & Recreation Monthly Reports Through January 2022

(Recommended Action: Receive an update on Parks & Recreation Monthly Facility and Special Event Reports)
VOICE VOTE

REGULAR BUSINESS

3. Parks & Facilities Assessment – Parks & Recreation Director Petker

(Recommended Action: The Commission is requested to review the status of parks and recreation facilities for improvements for forwarding to the City Council.)

4. Beautification Award Nominations Process– Parks & Recreation Director Petker

(Recommended Action: The Commission is requested to receive information for the process to nominate a Beautification Awards Winner for residential and business properties within the City of Grover Beach.)

COMMISSION COMMUNICATIONS

STAFF COMMUNICATION

Follow Up Reports:

- Winter Spring Activity Guide distribution
- February 15th City Council Meeting results of Pickleball Courts
- CA Parks & Recreation Society Conference, Sacramento Convention Center, March 5-8

Upcoming Events:

- **Volunteer Recognition Event** - We Love Our Volunteers - Drive Thru Event on February 11, 2022.
- **Arbor Day** – April 29, 2022, in person event in local park, location TBD - including online activities, games and prizes for youth
- **Mother & Son Dinner & Dance** – Theme: Boots & Buddies – May 13, 2022, staff planning for in-person; may pivot to drive thru

Future Events Planned:

- **Spring Garden Tour**, June 4, 2022
- **Summer Concert Series**, Sundays in June through August 2022-All bands confirmed

PUBLIC COMMUNICATION

ADJOURNMENT

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Staff reports or other written materials relating to each item of business referred to on this agenda are available from the City website www.groverbeach.org and on file in the City Clerk's Office. Related materials submitted after distribution of the agenda packet are available in the City Clerk's Office during normal business hours. If you have questions regarding any agenda item, please contact the appropriate City Department. Any writings or documents regarding any item on this agenda, not exempt from public disclosure, provided to a majority of the City Council and distributed subsequent to distribution of the agenda packet will be made available for public inspection in the City Clerk's Office during normal business hours.

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Note: This agenda was prepared and posted pursuant to Government Code Section 54954.2. This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at City Hall for any revisions or call the City Clerk's Office at (805) 473-4567 for more information.

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The agenda and staff reports are also available on the City's website: www.groverbeach.org

MEETING
PARKS, RECREATION AND BEAUTIFICATION COMMISSION
THURSDAY, JANUARY 20, 2022 at 6:00 P.M.
Via Teleconference

CALL TO ORDER Chair Al-Mashat called the meeting of the Parks, Recreation and Beautification Commission to order at 6:00 p.m. with all Commissioners teleconferencing.

ROLE CALL **Commissioners:** Kassie Dee, Donna De La Rosa, Sage Lysobey, Kara Ramirez and Chair Jeff Al-Mashat were present.

City Staff: Parks and Recreation Director Kathy Petker, Recreation Coordinator Madison Ochotorena, City Clerk Wendi Sims and Deputy City Clerk-PRBC Secretary Nicole Retana were also present via teleconference.

FLAG SALUTE The flag salute was led by all present.

PUBLIC COMMUNICATIONS:

Chair Al-Mashat opened the floor to any member of the public calling into the meeting on the teleconference line (805) 321-6639, for comment on items of interest which were within the jurisdiction of the Commission, but were not listed on the agenda. No one responded and the Chair closed the Public Communication segment for this portion of the meeting.

CONSENT AGENDA

Chair Al-Mashat opened public comment on this matter. No public comments were received at this time and Chair Al-Mashat closed public comment.

1. **Minutes of the Parks, Recreation and Beautification Commission Meeting on Thursday, December 16, 2021**
2. **Parks & Recreation Monthly Reports through December 2021**

Action: It was motioned by Commissioner Dee and seconded by Commissioner De La Rosa to approve Consent Agenda Item Numbers 1, and 2 as recommended. The motion passed unanimously via voice vote.

REGULAR BUSINESS

3. **Consideration of Co-locating One Tennis Court to Pickleball Courts**

Chair Al-Mashat read the title to the forgoing item and introduced Parks and Recreation Director Petker.

Parks and Recreation Director Petker presented staff report discussing the consideration of co-locating one Tennis Court with two Pickleball courts also, suggested the option of four courts instead of two as suggested in the staff report.

Discussion among all Commissioners and City Staff regarding co-locating Pickleball courts.

Chair Al-Mashat opened public comment on this matter. No public comments were received at this time and Chair Al-Mashat closed public comment.

Action: It was motioned by Commissioner Dee and seconded by Commissioner De La Rosa, to recommend to the City Council a temporary pilot program to co-locate one tennis court with four pickleball courts at Mentone Park and to gauge community use.

The motion carried on the following roll call vote:

AYES:	Commissioners Dee, De La Rosa, Lysobey, Ramirez and Chair Al-Mashat.
NOES:	None.
ABSENT:	None.
ABSTAIN:	None.
RECUSED:	None.

PUBLIC COMMUNICATION

Chair Al-Mashat opened public comment on this matter. No public comments were received at this time and Chair Al-Mashat closed public comment.

COMMISSION COMMUNICATIONS

Chair Al-Mashat discussed the option of new murals and ideas regarding lighting in our community. All Commissioners discussed and agreed with updating the lighting in our City.

STAFF COMMUNICATION

Parks & Recreation Director Petker reviewed the holiday events. She discussed Beautification Awards and suggested the Commissioners each nominate one residential and one business for a Beautification Award by next meeting. Also, suggested the Commission be on the lookout for beautiful gardens and see if they would like to be considered for The Spring Garden Tour on June 4th.

Recreation Coordinator Ochotorena discussed the upcoming Drive Through Volunteer Event on February 11, 2022.

ADJOURNMENT

Chair Al-Mashat adjourned the meeting at 6:52 p.m.

JEFF AL-MASHAT, CHAIR

Attest:

SECRETARY TO THE PARKS, RECREATION AND BEAUTIFICATION COMMISSION
NICOLE RETANA, DEPUTY CITY CLERK
(Approved at PRBC Meeting)

DRAFT



PARKS, RECREATION AND BEAUTIFICATION STAFF REPORT

TO: Parks, Recreation and Beautification Commission

DATE: February 17, 2022

FROM: Parks & Recreation Director Kathy Petker

PREPARED BY: Madison Ochotorena, Recreation Coordinator

SUBJECT: Parks & Recreation Monthly Reports Through January 2022

RECOMMENDATION

Receive an update on Parks & Recreation Monthly Facility and Special Event Reports

BACKGROUND

Each month the Parks & Recreation Department staff tracks the registrations for paid classes, revenue received for facility and park rentals, participant and volunteer numbers for events, tracking of sponsor funds, as well as a list of special events. Please note that these reports are based on the City's fiscal year calendar.

FISCAL IMPACT

The Department has realized a slight increase of revenues as a result of limited reopening of several classes and park rentals.

ALTERNATIVES

The Commission has the following alternative to consider:

1. Receive an update on Parks & Recreation Monthly Reports.
2. Provide alternative direction to staff.

PUBLIC NOTIFICATION

The agenda was posted in accordance with the Brown Act.

ATTACHMENTS

1. Facility and Special Events Monthly Reports

Grover Beach Parks & Recreation

P - Participant V - Volunteer

FY 2022

REVENUE							JUL		AUG		SEP		OCT		NOV		DEC	
SPECIAL EVENT	TOTAL DEPT. BUDGET FOR SPECIAL EVENTS	SPONSORS/ DONATIONS	SALES/ REGIST	TOTAL REVENUE	EXPENSES	BALANCE OF EVENT BUDGET PLUS TOTAL REVENUE MINUS EXPENSES	P	V	P	V	P	V	P	V	P	V	P	V
	\$31,000.00																	
Summer Concert Series	July-August	\$20,000.00	\$6,071.70	\$6,221.70	\$10,369.00	\$26,852.70	0	4	0	0	0	0	*Note: Monthly Participant & Volunteer numbers are cumulative based on approx. weekly					
9/11 Memorial Event	Sept 11th	\$0.00	\$0.00	\$0.00	\$0.00	\$26,852.70					0	0						
Annual Dune Run Run & Walk	Sept 19th	\$0.00	\$1,678.00	\$0.00	\$1,500.00	\$25,352.70				64	10							
Movie Night - SEP	Sept 18th	\$0.00	\$40.00	\$0.00	\$35.00	\$25,317.70				0	0							
Movie Night - OCT	N/A	\$0.00	\$0.00	\$0.00	\$0.00	\$25,317.70						0	0					
Cal Poly Basketball Clinic	N/A	\$0.00	\$0.00	\$0.00	\$0.00	\$25,317.70						0	0					
Cal Poly Tennis Clinic Men's Team	N/A	\$0.00	\$0.00	\$0.00	\$0.00	\$25,317.70						0	0					
Carved Pumpkin / Halloween Activities (* see note below)	Oct-Friclosest to 31st	\$0.00	\$0.00	\$0.00	\$1,844.50	\$23,473.20						400	25					
Thanksgiving Thankfulness Contest	November month	\$200.00	\$0.00	\$0.00	\$0.00	\$23,473.20												
Cal Poly Tennis Clinic Women's Team	November	\$0.00	\$0.00	\$0.00	\$0.00	\$23,473.20								0	0			
Tree Light Ceremony	December 4th	\$0.00	\$0.00	\$0.00	\$41.05	\$23,432.15												
Santa's Workshop	Dec- 1st Sat	\$0.00	\$0.00	\$0.00	\$631.07	\$22,842.13											0	0
Holiday of Lights Contest	Dec 1-10	\$0.00	\$0.00	\$0.00	\$101.77	\$23,330.38											0	0
Annual Holiday Parade (**see note below)	Dec- 4 Sat	\$0.00	\$0.00	\$0.00	\$3,511.97	\$19,330.16											0	0

REVENUE							JAN		FEB		MAR		APR		MAY		JUN	
SPECIAL EVENT	BUDGET	SPONSORS/ DONATIONS (includes in-kind)	SALES/ REGIST	TOTAL REVENUE	EXPENSES	BALANCE OF EVENT BUDGET PLUS TOTAL REVENUE MINUS EXPENSES	P	V	P	V	P	V	P	V	P	V	P	V
							Volunteer Recognition Night	Feb 18th, 2022	\$0.00	\$0.00	\$0.00							
Arbor Day Celebration		\$0.00	\$0.00	\$0.00														
Paint and Play with Mom	May 13th, 2022	\$0.00	\$0.00	\$0.00														
Spring Garden Tour		\$0.00	\$0.00	\$0.00														
Summer Concert Series	June 5- August 21	\$0.00	\$6,071.70	\$0.00														

* Note: In-kind donations of hot dogs, candy, chips, water, not included with sponsor/donation figures.

** Note: Direct expenses does not include staff time



PARKS, RECREATION AND BEAUTIFICATION STAFF REPORT

TO: Parks, Recreation and Beautification Commission

DATE: February 17, 2022

FROM: Parks & Recreation Director Kathy Petker

PREPARED BY: Parks & Recreation Director Kathy Petker

SUBJECT: Parks & Facilities Assessment

RECOMMENDATION

The Commission is requested to review the status of parks and recreation facilities for improvements for forwarding to the City Council.

BACKGROUND

The Parks & Recreation and Public Works Departments conduct regular parks and facilities assessments to identify projects to be included for future improvements. From the list, staff completes reviews of all City parks and community centers, including the inspection of accessibility compliances.

DISCUSSION

Provided for the Commission are the Capital Improvement Projects with recent updates with the following parks and facilities:

16th Street Park – Capital Improvement Project

New playground equipment installed in 2021 with ADA access and poured-in-place surfacing, restroom renovations and additional park lighting standards. The park also includes a softball field, horseshoe pits, volleyball pole standards, large group picnic area

Mentone Basin Park

The drainage basin area is open to the public during dry months for recreational purposes. Improvements included new parallel parking and a DG (decomposed granite) walking path. Future improvements will include developing the corner of S. 16th Street and Trouville Avenue where the former Carolan House was located. Recently the City made repairs and replaced broken panels to the fence surrounding the basin. Local Rotary clubs and community volunteers painted 50% of the fence surrounding the basin, approximately 600 feet.

Ramona Garden Park

Completion of the park master plan design designating a new playground with the first phase of construction; other improvements proposed would include an expansion of the amphitheater and stage, removal of the water feature and bridge, new restrooms, additional equipment storage for City events, an outdoor classroom, a walking path and an adult fitness exercise area.

Grover Beach Community Center

General maintenance and improvements have been completed including new ADA accessible doors. New building signage is needed as well as painting of the exterior of facility which will be recommended.

FISCAL IMPACT

Projects are funded through several accounts including the General Fund, grants, donations, parks construction and park facility impact fees. Staff collaborates with Public Works for project estimates.

ALTERNATIVES

The Commission has the following alternative to consider:

1. Staff recommends the Parks, Recreation & Beautification Commission receive information regarding current parks and facilities and provide comments.
2. Provide alternative direction to staff.

PUBLIC NOTIFICATION

The agenda was posted in accordance with the Brown Act.

ATTACHMENT

1. Capital Improvement Program - Park and Facilities Projects and Descriptions
-



PARKS, RECREATION AND BEAUTIFICATION STAFF REPORT

TO: Parks, Recreation and Beautification Commission

DATE: February 17, 2022

FROM: Parks & Recreation Director Kathy Petker

PREPARED BY: Parks & Recreation Director Kathy Petker

SUBJECT: Beautification Award Nominations Process

RECOMMENDATION

The Commission is requested to receive information for the process to nominate a Beautification Awards Winner for residential and business properties within the City of Grover Beach.

BACKGROUND

City volunteers on the Parks, Recreation & Beautification Commission, as well as local residents and businesses are encouraged to beautify their homes and businesses to help make Grover Beach a beautiful place to live, and to nominate addresses for awards. Nominations will be reviewed by members of the Commission and reviewed during the monthly Commission meetings. Residents are encouraged to self-nominate their residence for a Beautification Award.

DISCUSSION

The PRBC is encouraged to canvas their assigned zone areas and seek out beautification efforts at residential and business addresses. There are several criteria used when looking for properties to honor, including:

- Visual appearance of beautification
- Maintenance improvements that beautify the property
- Architectural excellence and creativity

Citizens who would like to recognize fellow neighbors or local businesses for their beautification efforts are encouraged to submit a nomination form from the City's website, www.groverbeach.org, email the Parks, Recreation Department, gbparks@groverbeach.org, or call the office directly, (805) 473-4580. Nominated addresses will be included on a future Parks, Recreation & Beautification Commission meeting to be reviewed by the members and determine award selections.

FISCAL IMPACT

Minimal fiscal impact for miscellaneous supplies to provide awards and recognition signs.

ALTERNATIVES

The Commission has the following alternative to consider:

1. Staff recommends the Parks, Recreation & Beautification Commission receive information regarding the Beautification Awards program and provide comments.
2. Provide alternative direction to staff.

PUBLIC NOTIFICATION

The agenda was posted in accordance with the Brown Act.

ATTACHMENT

1. Nomination Form
-



City of Grover Beach Parks & Recreation Department

154 S. 8th Street • Grover Beach, CA 93433 • (805) 473-4580

BEAUTIFICATION AWARD NOMINATION

The Parks, Recreation, and Beautification Commission's Beautification Award Program honors homeowners and businesses that have made recent substantial improvements to their properties within the last year or have continued to maintain an existing property in an aesthetically pleasing condition. To nominate your home, a neighbor's home or a local business, please complete this form and submit it to the Grover Beach Parks and Recreation Department.

I hereby nominate the following location within Grover Beach for a Beautification Award:

ADDRESS

Please check one:

Residential

Business

Property owner contact information *(if known)*:

Business Name: _____
(If applicable)

Owner Name: _____

Phone Number: _____

E-mail Address: _____

Please indicate reasons for nomination, check all that apply:

Property enhances the image of the City of Grover Beach.

Property owner made considerable visible improvements to the home/property and yard within the past year.

Beautification efforts have inspired neighbors to improve their property.

Briefly describe the beautification improvements made to the property within the past year:

Name of Person Submitting Nomination: _____

Phone Number: _____

E-mail Address: _____

Would you like to be notified of the outcome of your nomination?

YES

NO

Thank you for your nomination!