



## **PARKS, RECREATION & BEAUTIFICATION COMMISSION STAFF REPORT**

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**TO:** Parks, Recreation & Beautification Commission  
**DATE:** June 16, 2022  
**FROM:** Kathy Petker, Parks and Recreation Director  
**SUBJECT:** Capital Improvement Projects (CIP) Recommended Timeline

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### **RECOMMENDATION**

The Commission is recommended to review and approve the proposed timeline and schedule for making recommendations to City Council regarding FY 2023-24 Capital Improvement Projects for future park needs.

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### **BACKGROUND**

The Parks, Recreation and Beautification Commission is instrumental in providing recommendations to the City Council regarding Capital Improvement Projects (CIPs) related to park improvements and future needs. Staff will provide an update on CIPs in the current fiscal year and FY 2022-23 and a proposed timeline for making recommendations to the City Council for Parks CIPs for FY 2023-23. Recommendations will ultimately be forwarded to the City Council for final consideration.

### **DISCUSSION**

A Capital Improvement Project is considered a project that will expend \$50,000 or more for new items within the City with the expectation of having a lifespan of five to ten years before replacing or replacing with something new. The most current CIP project that was recommended to the Council on behalf of the PRBC and was completed in 2021 is the new ADA accessible playground and walkways at 16<sup>th</sup> Street Park. The new playground and park improvements have attracted thousands of people to the park including families, schools and tourists.

### **Current CIPs**

The FY 2022-23 CIP program includes the following:

- Expansion and upgrades to the South County Skate Park, Project CIP 1260, with a budget of \$228,000. The project is currently in progress and is expected to take several months. The upgrade will decrease future maintenance. The improvements will include removal of the kiosk storage, increased lighting and additional concrete around the perimeter.
- Design and construction of phase-one improvements at Ramona Garden Park Master Plan. The City conducted public outreach regarding improvements to the park and facilities overall. The first phase of improvement will include a new playground in the upper north/east area of the park, closest to Brighton Avenue and N. 10<sup>th</sup> Street.

## **Proposed CIP Timeline**

Staff recommends the following timeline for the PRBC to recommend CIP projects to the City Council for the FY 2023-24 CIP:

- August 18 PRBC meeting – General discussion of ideas, including those discussed at the May meeting
- September 15 PRBC meeting – Staff will provide recommendations re: August proposed projects, including feasibility determinations, suggested scope modifications, estimated costs, etc.
- October 20 PRBC meeting PRBC will vote on final recommendations and prioritization of those recommendations to the City Council
- November-December – PRBC recommendations will be considered in CIP discussions with Public Works Department and City Manager
- February or March – Recommended CIP presented to PRBC ahead of City Council approval

Previous Commission CIP considerations included the following:

- Community dog park
- Permanent pickleball courts
- Formal walking trails in Meadow Creek
- Permanent T-ball field at 16<sup>th</sup> Street Park
- Increased public art (sculptures, murals, etc.)

## **ALTERNATIVES**

The Commission has the following alternatives to consider:

1. Review and approve the proposed timeline for making recommendations regarding FY 2023-24 CIPs to the City Council for future park needs; or
2. Provide alternative direction to staff.

## **FISCAL IMPACT**

None at this time; estimates will be provided once projects are identified.

## **PUBLIC NOTIFICATION**

The agenda was posted in accordance with the Brown Act.