

**AGENDA
REGULAR MEETING
PARKS, RECREATION AND BEAUTIFICATION COMMISSION
GROVER BEACH CITY HALL
154 S. EIGHTH STREET, GROVER BEACH, CA
THURSDAY, FEBRUARY 21, 2019 6:00 P.M.**

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in a City meeting, please contact the Parks and Recreation Department Office at 473-4580 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

CALL TO ORDER

FLAG SALUTE

ROLL CALL

Acting Chair Cindy Price
Commissioners Chris Long, Paul Press and Jerry Pastor

ANNOUNCEMENTS

CEREMONIAL CALENDAR

PRESENTATIONS

PUBLIC COMMUNICATIONS

Any member of the public may address the Commission on any item of interest within the jurisdiction of this Commission. The Commission will listen to all communications; however, in compliance with the Brown Act, the Commission cannot act on items not on the agenda.

CORRESPONDENCE

CITY COUNCIL STATUS REPORT

CONSENT AGENDA

The following routine item(s) are scheduled for consideration as a group. The recommendations for each item are noted in parentheses. Any Commissioner or the Director may request that an item be withdrawn from the Consent Agenda to allow for full discussion.

1. **2019 Department Monthly Report.** (Recommendation: Staff recommends the Commission approve the Monthly Report as submitted.)
2. **Meeting Minutes from Thursday, January 17, 2019.** (Recommendation: Staff recommends the Commission approve the Minutes as submitted.)

REGULAR BUSINESS

3. **Election of Chair and Vice Chair.** The schedule for selection of a Chair and Vice-Chair Person for the Parks, Recreation and Beautification Commission is established by City Ordinance. (Recommendation: The Commission is requested to nominate and select a Chairperson and a Vice-Chair Person to serve through February, 2020. Nominations and

voice votes of acclamation, or a closed vote ballot are adequate for this item.)

4. **South County Skate Park Operations.** The Agreement with the SLO County YMCA to operate the South County Skate Park expires February 28, 2019. Staff will review operational options for consideration and forwarding to the City Council. (**Recommendation:** The Commission is recommended to review South County Skate Park operational options for forwarding to the City Council.) Director Petker.
5. **Parks & Facilities Tour Date.** The Commission should select a date to tour City parks and recreation buildings to review the Parks & Facilities Matrix related to recent improvements and recommendations for future improvements. (**Recommendation:** The Commission is recommended to select a date to view City parks and facilities for recommendations related to current status and improvements for future budgeting.) Director Petker.

COMMISSION AGENDA

- PRBC Vacancy
- Park Assignment Updates

STAFF COMMUNICATIONS

Follow Up Reports:

- **Winter Camps, Classes**
- **Other**

Status Reports:

Upcoming Event Reminder Notices:

- **Volunteer Recognition Dinner – Friday, February 22**
- **Upcoming Agenda Item – Consideration of City Trees**
- **Online Registration for Classes and Park and Facility Rentals**– Available at www.groverbeach.org
- **CPRS Conference – March 2019** – Commissioner Jerry Pastor will attend on behalf of the City
- **Like Us on Facebook**- <https://www.facebook.com/groverbeach>
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COMMISSIONER'S COMMUNICATION

PUBLIC NOTIFICATION

The agenda was posted in accordance with the Brown Act.

ADJOURNMENT

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Staff reports or other written materials relating to each item of business referred to on this agenda are available for public inspection and reproduction during normal business hours at City Hall, 154 South 8th Street, Grover Beach, CA. Related materials submitted after distribution of the agenda packet are available in the Parks & Recreation Office during normal business hours. If you have questions regarding any agenda item, please contact the Parks and Recreation Department at (805) 473-4580.

Grover Beach Parks & Recreation													
FY 2019 Monthly Report													
Facility/Park Rentals													
Grover Beach Community Center	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
City Sponsored (includes City of GB, Federal, State, or other local gov't agencies)	3	0	1	2	4	2	1						13
Grover Beach Non-Profit	1	1	3	1	2	2	2						12
Non- Profit	0	0	1	1	0	0	0						2
Private	0	1	0	1	0	0	0						2
Non-Profit Usage Fees Collected	\$86	\$91	\$671	\$106	\$124	\$135	\$121						1332.5
Private Usage Fees Collected	\$0	\$1,163	\$0	\$471	\$0	\$0	\$0						\$1,634
Number of Functions Requiring Building Attendant	1	2	3	2	1	0	1						10
Total Community Center Uses	4	2	5	5	6	4	3	0	0	0	0	0	29
Total Community Center Fees Collected	\$86	\$1,254	\$671	\$577	\$124	\$135	\$121	\$0	\$0	\$0	\$0	\$0	\$2,966
Ramona Garden Park Center	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
City Sponsored (includes City of GB, Federal, State, or other local gov't agencies)	6	6	15	3	5	4	3						42
Grover Beach Non-Profit	0	2	0	2	1	1	0						6
Non- Profit	1	2	4	1	2	2	1						13
Private	2	1	0	0	1	1	0						5
Non-Profit Usage Fees Collected	\$60	\$97	\$311	\$572	\$353	\$351	\$38						\$1,781
Private Usage Fees Collected	\$605	\$672	\$363	\$0	\$607	\$503	\$0						\$2,750
Number of Functions Requiring Building Attendant	2	1	1	1	1	1	0						7
Total Ramona Center Uses	9	11	19	6	9	8	4						66
Total Ramona Center Fees Collected	\$665	\$769	\$674	\$572	\$960	\$854	\$38						\$4,531
Grover Heights Park	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
Group Barbecue Area Reservations	14	3	4	6	4	2	2						35
Volleyball Court Reservations	0	0	0	0	0	0	0						0
Horseshoe Pit Reservations	0	0	0	1	0	0	0						1
Tennis Court Reservations	0	0	0	0	0	0	0						0
Grover Heights Park Usage Fees Collected	\$941	\$215	\$301	\$477	\$258	\$137	\$153						\$2,482
Total Grover Heights Park Uses	14	3	4	7	4	2	2						36
Total Grover Heights Park Fees Collected	\$941	\$215	\$301	\$477	\$258	\$137	\$153						\$2,482
16th Street Park	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
Group Barbecue Area Reservations	8	4	6	3	4	0	0						25
Volleyball Court Reservations	0	0	0	0	0	0	0						0
Horseshoe Pit Reservations	0	0	0	0	0	0	0						0
Softball Field Reservations	0	0	0	0	0	0	0						0
16th Street Park Usage Fees Collected	\$763	\$398	\$604	\$304	\$362	\$0	\$0						\$2,431
Total 16th Street Park Uses	8	4	6	3	4	0	0						25
Total 16th Street Park Fees Collected	\$763	\$398	\$604	\$304	\$362	\$0	\$0						\$2,431
Mentone Basin Park	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
Field/Lights Reservations	0	0	0	0	0	0	0						0
Basketball Court Reservations	0	0	0	0	0	0	0						0
Tennis Court Reservations	0	0	0	0	0	0	0						0
Mentone Basin Park Usage Fees Collected	\$0	\$0	\$0	\$0	\$0	\$0	\$0						\$0
Total Mentone Basin Park Uses	0	0	0	0	0	0	0						0
Total Mentone Basin Park Fees Collected	\$0	\$0	\$0	\$0	\$0	\$0	\$0						\$0
Ramona Garden Park	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
Gazebo/Ampitheater Reservations	0	0	0	0	0	0	0						0
Ramona Garden Park Usage Fees Collected	\$0	\$0	\$0	\$0	\$0	\$0	\$0						\$0
Total Ramona Garden Park Uses	0	0	0	0	0	0	0						0
Total Ramona Garden Park Fees Collected	\$0	\$0	\$0	\$0	\$0	\$0	\$0						\$0
Total Park Uses	22	7	10	10	8	2	2	0	0	0	0	0	61
Total Park Fees Collected	\$1,704	\$613	\$905	\$781	\$620	\$137	\$153						\$4,913
Equipment Rentals	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
Total Equipment Rental Fees Collected	\$0	\$0	\$0	\$20	\$0	\$0	\$0						\$20

Grover Beach Parks & Recreation													
FY 2019 Monthly Report													
Recreation Classes													
Adult Classes													
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
Adult Classes - Number Offered	4	3	6	6	2	1	4						26
Adult Classes - Total Participation	61	34	78	78	31	13	63						358
Adult Classes - Fees Collected	\$3,140	\$1,102	\$4,639	\$4,639	\$957	\$455	\$3,868						\$18,800
Youth Classes													
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
Youth Classes - Number Offered	5	3	2	4	1	0	2						17
Youth Classes - Total Participation	17	5	8	6	5	0	6						47
Youth Classes - Fees Collected	\$2,351	\$185	\$296	\$222	\$185	\$0	\$630						\$3,869
Tiny Tots													
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
Tiny Tots - Number Offered	4	3	5	5	5	5	4						31
Tiny Tots - Total Participation	27	24	37	35	36	25	39						223
Tiny Tots - Fees Collected	\$3,926	\$3,524	\$5,440	\$5,086	\$5,264	\$3,614	\$5,732						\$32,586
Co-Sponsored Classes													
Co-Sponsored Classes - Number Offered	0	0	0	0	0	0	0						0
Dedication Programs													
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Total
Dedicate a Tree Program	0	0	0	0	0	0	0						0
Dedicate a Bench Program	0	0	0	0	0	0	0						0
Dedicate a Picnic Table Program	0	0	0	0	0	0	0						0

**REGULAR MEETING
PARKS, RECREATION AND BEAUTIFICATION COMMISSION
THURSDAY, JANUARY 17, 2019, 6:00 P.M.**

Acting Chair Price called the meeting of the Park, Recreation and Beautification Commission to order at 6:00 p.m. in the City Hall Council Chamber, 154 South Eighth Street, Grover Beach, California.

FLAG SALUTE

By all present

ROLE CALL

Commissioners: Acting Chair Cindy Price, and Commissioners Chris Long, Paul Press and Jerry Pastor were present

City Staff: Parks and Recreation Director Kathy Petker and Public Works Project Manager Erin Wiggin were present

ANNOUNCEMENTS

None

CEREMONIAL CALENDAR

None

PRESENTATION

None

PUBLIC COMMUNICATIONS

None

CORRESPONDENCE

None

CITY COUNCIL STATUS REPORT

None

CONSENT AGENDA

1. 2019 Department Monthly Report - The Commission approved the Consent Agenda Item No. 1, with a 4-0 voice vote with the request for staff to review final column counts.
2. Minutes –Approved for meeting of November 15, 2018.

The Commission agreed to review item #4 – Ramona Garden Park Improvements before item #3 – Public Art Ad Hoc Committee Recommended Guidelines, due to the presence of Public Works employee Erin Wiggin, Project Manager.

REGULAR BUSINESS

4. **Ramona Garden Park Improvements.**
PW Manager Wiggin reviewed the Staff Report provided and gave a status report on

progress made and the condition of the Ramona Garden Park Center. She stated all of the items listed in the current CIP were completed including new carpet tiles, restroom improvements for both interior and exterior areas and interior window replacement to replace the rotted glass slider. She stated that the new ADA accessible drinking fountain with a dog bowl feature would also be installed. Last she requested the Commission's recommendations for exterior lighting enhancements. The Commission recommended an additional lighting standard be installed in the parks south/west corner in addition the proposed standards.

3. Public Art Ad Hoc Committee Recommended Guidelines.

The Commission supported recommendations on behalf of the ad hoc committee and the opportunity to build on the Council's initial direction from December regarding public art within the community. These guidelines include painting utility controller cabinet boxes owned by the City along W. Grand Avenue (approximately 10) as an initial priority with themes characteristic of Grover Beach including coastal/seaside as well as historical. The guidelines include application criteria for those interested in providing public art and a process for review. The Commission recommended these guidelines for the Council's consideration along with recommending the Council consider funding for public art in next year's budget.

Acting Chair Price opened the item to the public.

Krista Jefferies, Grover Beach resident and artist, stated she supported the Commission's recommendations and stated she was available to assist with the process.

Motioned by Press to support the guidelines, seconded by Long, all in favor.

COMMISSION AGENDA

- PRBC Vacancy-One vacancy remains on the Commission.
- PRBC Park Assignments-The Commission agreed to visit respective parks and report items within their zone.

STAFF COMMUNICATIONS

Follow Up Reports

- **Winter Camps, classes**-Staff provided an update with camps and classes

Status Reports

- **Boys & Girls Club** afterschool activities, Tuesdays & Thursdays, GBCC-currently on hold until additional staffing can be secured, targeting springtime.
- **South County Skate Park**- Operation options to be presented to Commission early in 2019.

Upcoming Event Reminders Notices:

- **Volunteer Recognition Night** – Friday, February 22, 6:00 p.m.

Other

- **Upcoming Agenda Item**- Consideration of City Trees
- **Online Registration for Classes and Park and Facility Rentals**- available at www.groverbeach.org
- **CPRS Conference – March 2019**- Early registration due now
- **Like Us on Facebook** – <https://www.facebook.com/groverbeach>

- **Follow Us on Twitter-** @CityGroverBeach- <https://twitter.com/CityGroverBeach>
- **Instagram-** cityofgroverbeachca <https://www.instagram.com/cityofgroverbeach>

PUBLIC COMMUNICATION

None.

COMMISSIONER'S COMMUNICATION

PUBLIC NOTIFICATION

The agenda was posted in accordance with the Brown Act.

ADJOURNMENT

Acting Chair Cindy Price adjourned the meeting at 7:31 p.m.

CINDY PRICE, CHAIR

Attest:

KATHY PETKER, PARKS AND RECREATION DIRECTOR

(Approved at _____ PRBC Meeting _____, 2019)



PARKS, RECREATION & BEAUTIFICATION COMMISSION

STAFF REPORT

TO: Parks, Recreation & Beautification Commission

DATE: February 21, 2019

FROM: Kathy Petker, Parks and Recreation Director

SUBJECT: Election of Chair and Vice Chair

RECOMMENDATION

The Commission is requested to nominate and select a Chairperson and a Vice-Chair Person to serve through February, 2020. Nominations and voice votes of acclamation, or a closed vote ballot are adequate for this item.

BACKGROUND

The schedule for selection of a Chair and Vice-Chair Person for the Parks, Recreation and Beautification Commission is established by City Ordinance and is also referred to in the Commissioner's Handbook. The term of office for each position is one year. Commissioners can be reappointed to Chair or Vice-Chair positions for successive years. The incumbent is tasked with leading monthly meetings, attend special meetings throughout the community and act as a figurehead during Department sponsored events.

DISCUSSION

Mr. Walt French was Chair for the last year until his resignation and Mrs. Cindy Price was Vice Chair and subsequently Chair. Due to current term expirations, the Commission should select by nomination, and on a voice vote, or by a closed ballot, elect a Chairperson to serve through February, 2020. Subsequent to that, a Vice-Chair should be elected by the same process.

ALTERNATIVES

The Commission has the following alternatives to consider:

1. To nominate and select a Chairperson and a Vice-Chair Person to serve through February, 2020. Nominations and voice votes of acclamation, or a closed vote ballot are adequate for this item; or
2. Provide alternative direction to staff.

FISCAL IMPACT

None

PUBLIC NOTIFICATION

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PARKS, RECREATION & BEAUTIFICATION COMMISSION

STAFF REPORT

TO: Parks, Recreation & Beautification Commission

DATE: February 21, 2019

FROM: Kathy Petker, Parks and Recreation Director

SUBJECT: Consideration of South County Skate Park Operations

RECOMMENDATION

Staff recommends the Commission review operation recommendations regarding the South County Skate Park for forwarding to the City Council.

BACKGROUND

The South County Skate Park was built in 1999 and is an impressive 13,000+ square foot concrete park where skateboarders, in-line skaters and scooters enthusiasts exercise their sport. The park is a very significant asset to Grover Beach. After having the Park open for a year, the City experienced numerous issues related to the operation of the Park, bullying, loitering, vandalism, and delinquent behavior. In order to address some of those issues, by direction of the City Council, the City installed an 8' fence, hired staff to enforce the rules and began charging an entrance fee. Virtually overnight, the Park became a safe place for youth. At its height of attendance, the Park attracted nearly 40-50 skaters a day during summer months over the years. Over time the general use of the Park declined as there was limited funding for training, programming and special events. Furthermore, additional skating facilities were being built around the County. For the last four years, the City entered into a lease agreement (\$1 per year plus reimbursement for several maintenance items up to \$4,500) with the YMCA(Y) to staff and operate the park. The City has continued to provide maintenance on major repairs as needed. The Y has provided the much needed structure over the years including staffing, programming, lessons, camps, mentoring and concession sales.

DISCUSSION

Across the country, the approach of how to manage public skate parks has been challenging in respect to enforcing the law. California law states that participants using a public skate park are required to wear full gear, including a helmet, elbow and knee pads. In addition, that the law and rules must be posted and enforced if there are onsite staff. The requirement to wear full gear has not proved to be successful most of the time. In an effort to learn more about the current trends in skate parks, staff contacted the City's Joint Powers Association (CJPIA) and several agencies with skate parks in SLO County for feedback. Agency representatives from the City of San Luis Obispo, County of San Luis Obispo (Los Osos, Templeton and Nipomo) and the City of Paso Robles. The City of Atascadero provided information on their website. The City's Police Chief Peters stated calls to service to the Skate Park in the past year were minimal; furthermore, he contacted police departments throughout the county for feedback related to their respective skate parks.

Overall, each jurisdiction stated their skate park was a positive asset from a participant perspective and that most participants were males. The successful parks included programs for volunteer assistance, weekly cleanings, family events, camps, professional skater demonstrations and constant communication with participants. Furthermore, a strong donation and sponsorship program for events.

Current Trends

Generally speaking, all agencies stated gaining compliance with the state law is a quandary and a frequent issue that is rarely achieved. It should be noted that an agency is less liable by not staffing a skate park if the rules and ordinance is posted. All agencies reported ongoing behavioral issues including bullying, foul language, littering, loitering and alcohol use, although rare. Overall, the trend of public skate parks is to be non-staffed and non-fee based with respective rules and hours posted.

Please see table below for comparisons:

City	Fee	Staffed	Notes
Grover Beach	Yes	Yes	YMCA Operation
Morro Bay	No	No	Adjacent to teen center
Atascadero	Yes	Yes	Indoor & Outdoor
San Luis Obispo	No	No	Newest in County
Los Osos	Yes	Yes	\$50-60k/annually
Nipomo	TBD	TBD	Proposed unstaffed/no fee
Templeton	No	No	Adjacent to P&R Offices

OPERATIONAL CONSIDERATIONS

Based on current information received from local agencies and the YMCA's desire to focus programming in other areas, staff believes the City should consider operating the Skate Park similar to other local jurisdictions. As noted, the trend of skating is still very popular with alternative options including skateboards, scooters and inline skates. In addition to the fact that most jurisdictions in our County have installed skating facilities and allowing more participation.

FISCAL IMPACT

The City currently budgets approximately \$6,000 per year for reimbursement of maintenance service items related to the Skate Park, per the operational agreement with the YMCA. If the City returned to operations and maintenance, the fully burdened costs would need to be determined with the assistance of the Public Works Department. Primary costs would include landscape maintenance and irrigation. Minor and major asset replacements and repairs would be determined as needed. A rough estimate for maintenance would be approximately \$20k per year.

ALTERNATIVES

The Commission has the following alternatives to consider:

1. Staff recommends the Commission review operation recommendations regarding the South County Skate Park for forwarding to the City Council; or
2. Provide alternate direction to staff.

PUBLIC NOTIFICATION

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