

## AGENDA

### **SPECIAL MEETING**

**PARKS, RECREATION AND BEAUTIFICATION COMMISSION  
GROVER BEACH CITY HALL  
154 S. 8<sup>TH</sup> STREET, GROVER BEACH, CA  
THURSDAY, MAY 16, 2019 5:30 P.M.**

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in a City meeting, please contact the Parks and Recreation Department Office at 473-4580 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting.*

### **CALL TO ORDER**

### **FLAG SALUTE**

### **ROLL CALL**

Chair Paul Press, Vice Chair Chris Long, Commissioners Jerry Pastor and Cindy Price

### **ANNOUNCEMENTS**

### **CEREMONIAL CALENDAR**

### **PRESENTATIONS**

### **PUBLIC COMMUNICATIONS**

*Any member of the public may address the Commission on any item of interest within the jurisdiction of this Commission. The Commission will listen to all communications; however, in compliance with the Brown Act, the Commission cannot act on items not on the agenda.*

### **CORRESPONDENCE**

### **CITY COUNCIL REPORT**

### **CITY MANAGER'S REPORT**

### **CONSENT AGENDA**

The following routine items are scheduled for consideration as a group. The recommendations for each item are noted in parentheses. Any Commissioner or the Director may request that an item be withdrawn from the Consent Agenda to allow for full discussion.

- 1. Department Monthly Reports May 2019. (Recommendation:** Staff recommends the Commission approve the Monthly Reports as submitted.)
- 2. Minutes for PRBC Meeting Thursday, April 4, 2019. (Recommendation:** Staff recommends the Commission approve the Minutes as submitted for the Meeting.)

### **REGULAR BUSINESS**

- 3. Spring Garden Tour & Plant Exchange & Garden Expo Event.** The Commission is requested to preview addresses for the June 1st, Spring Garden Tour, Plant Exchange & Garden Expo. **(Recommendation:** Preview addresses for the Spring Garden Tour, Plant

Exchange & Garden Expo scheduled for Saturday, June 1, 2019.) Director Petker.

### **COMMISSION AGENDA**

4. **Beautification Award Nominations.** The following addresses are provided for consideration. The Commission is requested to preview the properties before the meeting: None at this time.

### **STAFF COMMUNICATIONS**

Follow Up Reports:

- **Other**

Status Reports:

- **ActiveNet Online Registration for Classes and Facilities** – Available at [www.groverbeach.org](http://www.groverbeach.org)
- **Social Media - Like Us on Facebook, [www.groverbeach.org](http://www.groverbeach.org) and Twitter**

Upcoming Event Reminder Notices:

- **2018 Sizzlin' Summer Concert Series-** Every Sunday June through September except Stone Soup Music and Food Festival, August 25 & 26.
- **Arroyo Grande & Grover Beach Chamber of Commerce-** Stone Soup Music & Food Festival, August 24-25
- **31<sup>st</sup> Annual Dune Run Run & Walk** –*New date* - Sunday, September 15, 8:00 a.m

### **PUBLIC COMMUNICATION**

*Any member of the public may address the Commission on any item of interest within the jurisdiction of this Commission. The Commission will listen to all communications; however, in compliance with the Brown Act, the Commission cannot act on items not on the agenda.*

### **COMMISSIONER'S COMMUNICATION**

### **PUBLIC NOTIFICATION**

The agenda was posted in accordance with the Brown Act.

### **ADJOURNMENT**

\* \* \* \* \*

Staff reports or other written materials relating to each item of business referred to on this agenda are available for public inspection and reproduction during normal business hours at City Hall, 154 South 8<sup>th</sup> Street, Grover Beach, CA. Related materials submitted after distribution of the agenda packet are available in the Parks & Recreation Office during normal business hours. If you have questions regarding any agenda item, please contact the Parks and Recreation Department at (805) 473-4580.

Grover Beach Parks & Recreation  
FY 2019

Special Event Monthly Review

P - Participant

V - Volunteer

REVENUE							JUL		AUG		SEP		OCT		NOV		DEC							
SPECIAL EVENT	TOTAL DEPT. BUDGET FOR SPECIAL EVENTS	SPONSORS/DONATIONS	SALES/REGIST	TOTAL REVENUE	EXPENSES	BALANCE OF EVENT BUDGET PLUS TOTAL REVENUE MINUS EXPENSES	P	V	P	V	P	V	P	V	P	V	P	V						
	\$22,000.00																							
Summer Concert Series		\$12,000.00	\$5,342.11	\$17,342.11	\$3,130.97	\$36,211.14	1800	10	1500	5	1500	4	*Note: Monthly Participant & Volunteer numbers are cumulative based on approx. weekly attendance.											
30th Annual Dune Run Run & Walk		\$0.00	\$2,400.00	\$2,400.00	\$2,982.20	\$35,628.94			85	45														
9/11 Memorial Event		\$0.00	\$0.00	\$0.00	\$80.92	\$35,548.02					120	22												
Annual Cal Poly Basketball Clinic		\$0.00	\$0.00	\$0.00	\$0.00	\$35,548.02													38	1				
Cal Poly Tennis Clinics		\$0.00	\$0.00	\$0.00	\$0.00	\$35,548.02													22	1				
Movie Night		\$0.00	\$65.00	\$65.00	\$1,153.08	\$34,459.94													75	3				
Carved Pumpkin / Halloween Activities (* see note below)		\$0.00	\$0.00	\$0.00	\$595.04	\$33,864.90													350	25				
Santa's Workshop		\$300.00	\$1,130.00	\$1,430.00	\$1,022.54	\$34,272.36															22	12		
51st Holiday Parade (**see note below)		\$500.00	\$0.00	\$500.00	\$1,130.47	\$33,641.89	52 is the number of parade entries. Total of participants as entries unknown												52	50				
REVENUE							JAN		FEB		MAR								APR		MAY		JUN	
SPECIAL EVENT	BUDGET	SPONSORS/DONATIONS (includes in-kind)	SALES/REGIST	TOTAL REVENUE	EXPENSES	BALANCE OF EVENT BUDGET PLUS TOTAL REVENUE MINUS EXPENSES	P	V	P	V	P	V	P	V	P	V	P	V						
Volunteer Recognition Night		\$1,180.00	\$50.00	\$1,230.00	\$875.79	\$32,816.10			125	28														
Coed Volleyball League		Cancelled for 2019																						
Arbor Day Celebration		\$0.00	\$0.00	\$0.00	\$5.33	\$32,810.77							75	6										
Mother & Son Dinner Dance																								
Spring Garden Tour																								
Summer Concert Series																								

\* Note: In-kind donations of hot dogs, candy, chips, water, not included with sponsor/donation figures.

\*\* Note: Preliminary staff time costs to be determined for PW, PD, P&R

**SPECIAL MEETING**  
**PARKS, RECREATION AND BEAUTIFICATION COMMISSION**  
**THURSDAY, APRIL 4, 2019, 6:00 P.M.**

Acting Chair Price called the Special Parks, Recreation and Beautification Commission meeting to order at 6:00 p.m. on Thursday, April 4th at City Hall, 154 S. 8<sup>th</sup> Street, Grover Beach, CA.

**FLAG SALUTE**      By all present -

**ROLL CALL**

Commissioners:                      Chair Paul Press  
   Commissioners Chris Long, Cindy Price, and Jerry Pastor

Ex Officios:                          Parks and Recreation Director Kathy Petker

**ANNOUNCEMENTS**

**CEREMONIAL CALENDAR**

**PRESENTATION**

**PUBLIC COMMUNICATIONS**

**CORRESPONDENCE**

**CITY COUNCIL STATUS REPORT**

**CONSENT AGENDA**

1. Minutes –

**REGULAR BUSINESS**

**2. Parks & Facilities Tour and Matrix Review**

Mentone Basin Park- Observations by Commissioner Long

- Trash, empty Mutt Mitt station, landscaping needs updating, parking, sidewalks, trees thinned out/working with arborist, bench for bus stop

16<sup>th</sup> Street Park- Observations by Commission Long

- Dedicated trees, empty Mutt Mitt station, volleyball poles/hazard,

Hero Park- Observation by Commissioner Price

- Behind restroom exposed wires

Golden West Park- Observation by Commissioner Price

- Addition of trees, picnic tables

Costa Bella- Observation by Commission Price

- Drainage pipe filled with debris, weeds, overall maintenance, fencing

Ramona Garden Park- Observation by Commission Pastor

- Gazebo placement, restroom issues/homeless usage, proximity to library/children

Grover Heights Park- Observation by Commission Press

- Mutt Mitt station, tree with branches over walkway, addition of courts

Skate Park- Observation by Director Petker

- Programming on the weekends, maintenance

**COMMISSION AGENDA**

- Park Assignment Updates – All commissioners on board with park assignments

**STAFF COMMUNICATIONS**

Follow Up Reports

- **Public Art-** City Council in support for Commission’s framework advancing public art
- **Other-** Arbor Day Friday, April 26<sup>th</sup> at 16<sup>th</sup> Street Park  
South County Chambers of Commerce Leadership Program

**Status Reports:** None at this time.

Upcoming Event Reminders Notices were provided regarding the following:

- **Upcoming Agenda Item-** Consideration of City Trees
- **Mother Son Dinner & Dance,** Friday, May 10<sup>th</sup> – SOLD OUT
- **Sizzlin’ Summer Concert Series,** starts Sunday, June 2<sup>nd</sup>
- **Spring Garden Tour,** Saturday, June 1<sup>st</sup> , need nominations
- **Spring/Summer Activity Guide-** mailed out first week of April
- **Online Registration for Classes and Park and Facility Rentals-** available at [www.groverbeach.org](http://www.groverbeach.org)
- **Like Us on Facebook** – <https://www.facebook.com/groverbeach>
- **Follow Us on Twitter-** @CityGroverBeach- <https://twitter.com/CityGroverBeach>
- **Instagram-** cityofgroverbeachca <https://www.instagram.com/cityofgroverbeach>

**PUBLIC COMMUNICATION**

None.

**COMMISSIONER’S COMMUNICATION**

Chair Press requested that Beautification Awards be placed on a future Agenda for discussion and consideration.

Next meeting scheduled for May 16<sup>th</sup>.

Chair Press requested that Agenda/Minutes be received 24 hours before meeting.

**PUBLIC NOTIFICATION**

The agenda was posted in accordance with the Brown Act.

**ADJOURNMENT**

Chair Paul Press adjourned the meeting at 7:21 p.m.

---

PAUL PRESS, CHAIR

Attest:

---

KATHY PETKER, PARKS AND RECREATION DIRECTOR  
(Approved at \_\_\_\_\_ PRBC Meeting \_\_\_\_\_, 2019)



## STAFF REPORT

**TO: PARKS, RECREATION AND BEAUTIFICATION COMMISSION**

**FROM: KATHY PETKER, PARKS AND RECREATION PROGRAM DIRECTOR**

**SUBJECT: SPRING GARDEN TOUR AND PLANT EXCHANGE WITH GARDEN EXPO - FINAL PLANNING**

---

### **BACKGROUND**

The annual event is scheduled for Saturday, June 1, 2019 from 1:00 p.m. - 4:00 p.m., rain or shine. The *Garden Expo* will be held at the Ramona Garden Park Center, along with the Plant Exchange. This has been a popular event since its inception. Participants take a free self-guided tour through several beautiful and creative gardens in Grover Beach, hosted by the residents and/or volunteers. Previous years have attracted over 200 participants from around the area. The Plant Exchange is where participants are encouraged to bring a plant or clipping to exchange and take home a clipping or a new plant. This feature of the event is included as part of the Garden Expo at Ramona.

### **DISCUSSION**

With the additional event features of the Garden Expo and Plant Exchange at Ramona Garden Park, City staff and representatives from the gardening industry have been invited to participate, answer questions, share brochures, materials and information regarding the following will be available:

- Water wise landscaping
- Master Gardeners
- Rain barrels
- CA State Parks
- Grover Beach history
- Cactus and Succulents
- City of Grover Beach water conservation programs/rebates/incentives, etc.

Final plans to be completed include:

- Finalize addresses for the Tour
- Commissioners to pick up event box supplies/refreshments/balloons, sign-in sheets at Ramona Garden Park by 12:00 p.m.
- Request additional volunteer assistance-must complete volunteer release forms
- Wear name tags

As in the past, Commission Members have searched for gardens for the event. This Special

---

**APPROVED FOR FORWARDING**

**Please Review for the Possibility of a Potential Conflict of Interest:**

**None Identified by Staff**     **Long**  
 **Press**     **Pastor**  
 **Price**     **Vacant**

---

**KATHY PETKER**  
**PARKS AND RECREATION PROGRAM DIRECTOR**

**Meeting Date: May 16, 2019**

**Agenda Item No. 3**

Meeting has been scheduled to visit the nominated gardens.

Staff suggests the Commission should view the attached nominated gardens – in no particular order and additional addresses may be added if approved by consensus.

### **ALTERNATIVES**

The Commission has the following alternatives to consider:

1. Provide recommendations for final coordination plans for the Tour, discuss address hosts and determine final addresses; or
2. Provide alternate direction to staff.

### **RECOMMENDED ACTION**

Staff recommends the Commission provide recommendations for final coordination plans for the Tour, discuss address hosts and determine final addresses, scheduled for Saturday, June 1, 2019.

### **FISCAL IMPACT**

This event is budgeted under general special event supplies and here have been minimal direct cost expenses.

### **PUBLIC NOTIFICATION**

The agenda was posted in accordance with the Brown Act.