



City of Grover Beach

DEPARTMENT OF PUBLIC WORKS

City Staff Use Only

EP#

ENCROACHMENT PERMIT APPLICATION

Before you perform ANY construction or maintenance work in the public right-of-way, you must have a valid encroachment permit issued by the Public Works Department. Failure to secure a valid encroachment permit will result in double permit fees. Please note this application is not complete until all required attachments are received.

Job Location: _____

Estimated Start Date: _____ Estimated End Date: _____

Scope of Work:

- Sewer Lateral, Length: _____ feet
- Water Lateral, Length: _____ feet
- Fire Protection Line, Length: _____ feet
- Curb, Gutter, Sidewalk, Length: _____ feet Monolithic pour OR Two pours
- Sewer, Water, or Storm Drain Main Extension, Length: _____ feet
- Traffic Control Inspection and Verification, Number of Days: _____
- Sidewalk Obstructions: _____ # of scaffoldings OR _____ # of tables
- Special Event (parade, sales, festivals, rallies), Date: _____
- Description / Other: _____

Owner/Contact Name: _____

Phone Number: _____ Email Address: _____

Address: _____ City: _____ State: _____ Zip: _____

Contractor/Contact Name: _____

Phone Number: _____ Email Address: _____

Address: _____ City: _____ State: _____ Zip: _____

Contractor's License #: _____ Class(es): _____ Expiration Date: _____

City of Grover Beach [Business Tax Certificate](#) #: _____ Expiration Date: _____

Excavating? Call (800) 227-2600 - Underground Service Alert (USA) Number: _____

This is an application only. I hereby certify that I have read and examined this application and know the same to be true and correct. In signing below, I understand and agree that NO work is to be performed until this application is fully executed.

Applicant: _____ Date: _____

(Please sign)

Please Attach the Following Documentation

- Site Plan/Drawing
- Certificate of Insurance-naming City as additional insured, \$2,000,000 per occurrence. Exp. Date _____
- Proof of Workers' Compensation Insurance. Expiration Date _____
- Other: _____



City of Grover Beach

DEPARTMENT OF PUBLIC WORKS

Encroachment Permit Application-continued

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Indemnification Agreement:

_____ (hereinafter referred to as "APPLICANT") shall indemnify, hold
(Please print)
harmless, and defend the CITY OF GROVER BEACH and each of its officers, officials, employees, agents and volunteers from any and all claims, losses, damages, injuries and liabilities arising from the death or injury of any person or persons, or from the damage or destruction of any property or properties, caused by or connected with the performance of completion of the project or improvement by APPLICANT(S), or the agents, subcontractors or employees of APPLICANT(S).

Applicant: _____
(Please sign)

Date: _____

For City Use Only

Conditions of Issuance:

1. All work to be done, including traffic control, shall be in accordance with the adopted Grover Beach [Standards and Specifications](#).
2. 24 hours prior to starting any construction work authorized by this permit, the permittee shall notify the Public Works Department at (805) 473-4534. During emergencies only, please contact the Grover Beach Non-Emergency Dispatch at (805) 473-4511 to request a response from the on-duty Public Works crew member. Please note that no scheduled work shall be on a [city holiday](#) or a furlough day.
3. _____
4. _____
5. _____

Additional Permits Required:

Cal Trans OSHA Building Fire Other: _____

Fees:

Encroachment Permit Base Fee \$ _____

Additional Fee(s): _____ \$ _____

Traffic Control Inspection & Verification Fee (per day) _____ \$ _____

TOTAL DUE: \$ _____

Date Paid: _____ Receipt #: _____

Approved: _____

Date: _____

(Director of Public Works or Designee)

A FULLY EXECUTED COPY OF THIS APPLICATION SHALL CONSTITUTE A PERMIT